



16th January 2019

COUNCIL MEETING

You are hereby summoned to attend a Meeting of the
TAVISTOCK TOWN COUNCIL
to be held at the Council Chamber, Drake Road, Tavistock
on **TUESDAY 22nd JANUARY, 2019** at **6.45pm**

Note: Prior to the Commencement of the Meeting there will be an opportunity at:-

6.15pm ALL COUNCILLORS are requested to attend a presentation from Mr Darren Arulvasagam (Business Development Group Manager, Strategy & Commissioning - West Devon Borough Council) regarding a Tavistock Development Update

6.30pm for Members and the Public -

QUIET REFLECTION

Those who wish to do so may prepare themselves for the Meeting by a few moments of quiet reflection led by the Reverend Doctor Steven Emery - Wright of Tavistock Methodist Church.

POLICE REPORT

The local Police to make a report to the Council (if available).

COUNTY COUNCILLOR REPORT

The Devon County Councillor to make a report to the Council (if available).

BOROUGH COUNCIL REPORT

Councillor Jess Evans (South West Ward Member for Tavistock) has been asked to provide the West Devon Borough update.

PUBLIC QUESTION TIME

Members of the Public to ask questions of the Council

COMMENCEMENT OF THE COUNCIL MEETING - THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of a Meeting, of an interest that has not been disclosed under this item they must immediately disclose it.

Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.

3. MINUTES OF COUNCIL MEETING

- a) To confirm the Minutes of the Meeting of Tavistock Town Council held on Tuesday 11th December, 2018 (enclosed)
- b) Matters arising

ITEMS REQUIRING A DECISION

4. COUNCIL BUDGET & PRECEPT 2019-2020*

Further to the consideration of the Budget & Policy Committee and previous decisions of Council to consider and agree:

- a) The Tavistock Town Council Budget 2019-2020 (Minute No. 240 refers);
- b) The Tavistock Town Council Precept 2019-2020 in the sum of £144.48 per Band D equivalent property (Minute No. 240 refers).

*Note - If there are any detailed questions concerning the Budget proposals/Precept or other matters of a detailed financial nature they should be passed to the General Office well in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

5. GENERAL FINANCE

- a) **Schedules of Payments** – to consider and endorse the Monthly Accounts as at 30th November, 2018 (schedule of all payments enclosed);
- b) **Budget Monitoring Report** – to consider and endorse the phased Budget Monitoring Report as at 30th November, 2018 (enclosed).

Note - Should Members have any detailed questions concerning any payments or other financial matters they should be passed to the Internal Auditor or the General Office well in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

6. BUDGET & POLICY COMMITTEE

To consider the Minutes of the Meeting of the Budget & Policy Committee held on Tuesday 8th January, 2019 (enclosed).

Note -

- i) Members are requested to bring to the Meeting the Agenda and associated documents relating to the foregoing Meeting;
- ii) Minute No 240 is being addressed by Council at Agenda Item No 4 above;
- iii) Should further deliberations be required on any of the matters arising as appertain to matters subject to the 'Exclusion of the Press & Public' addressed at the above Meeting it will be necessary to take same in the corresponding section of this Agenda.
- iv) Should Members have any detailed questions they should be passed to the General Office well in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

7 DEVELOPMENT MANAGEMENT & LICENSING COMMITTEE (DM&L)

To receive and consider the Minutes of the Meetings of the Development Management & Licensing Committee held on:

- a) Development Management and Licensing Committee – 2nd January, 2019 (enclosed);
- b) Development Management and Licensing Committee – 15th January, 2019 (to follow).

ITEMS CIRCULATED FOR INFORMATION ONLY

The following items are circulated for information only:-

8. SERVICE REPORTS

To receive, for information, the following Service Reports:-

- i. Works Department (enclosed);
- ii. Town Hall and Butchers' Hall (enclosed);
- iii. Pannier Market (enclosed).

9. FINANCE & OTHER MATTERS

To receive, for information, the following:-

- a) Report of the Assistant to the Town Clerk (enclosed);
- b) Town Hall & Markets Consultative Group – Notes of the Meeting held on 18th December, 2018 (enclosed);
- c) Tavistock BID Company – Minutes of the Meeting held on the 21st November, 2018 (enclosed)
- d) Any update from or questions to Council representatives serving on other outside bodies in connection with the work of those bodies.

10. TO RECEIVE SUCH COMMUNICATIONS OR REPORTS AS MAY BE SUBMITTED BY THE TOWN MAYOR

11. URGENT MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE TOWN MAYOR

EXCLUSION OF PRESS & PUBLIC

12. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider that the Press and Public be excluded from the Meeting for the following items of business.

**CONFIDENTIAL ITEM
REQUIRING A DECISION**

13. PROPERTY, LEGAL & FINANCE MATTERS

(**CONFIDENTIAL** by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)

i) **DEBTORS**
Report (enclosed)

ii) **STOCK AUDIT REPORT**
Report (enclosed)

Re-admission of the Press & Public.

14. TO ORDER THAT THE SEAL BE AFFIXED TO THE FOREGOING ACTS AND PROCEEDINGS AND TO ALL DEEDS AND DOCUMENTS NECESSARY TO GIVE EFFECT THERETO

NOTE - Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be made on it.

COUNCIL MEMBERSHIP

Councillor P Ward (Mayor)
Councillor Mrs A Johnson (Deputy Mayor)

Councillors Ms L Crawford, Mrs M Ewings, A Fey, A Hutton, A Lewis, Mrs U Mann, P Palfrey, Mrs L Roberts, P Sanders, E Sanders, J Sheldon, P Squire, A Venning, Mrs J Whitcomb, P Williamson

Town Clerk.....

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USE OF TELEVISED & SOUND RECORDINGS
AT COUNCIL & COMMITTEE MEETINGS

The open proceedings of this Meeting will be filmed and audio recorded.

The cameras are focused on the area in the Council Chamber where Councillors and Officers sit. However, they may also capture part images of those who stand or sit in some front parts of the public area.

If members of the public make a representation to the Meeting, they will be deemed to have consented to being filmed and audio recorded.

By entering the body of the Chamber, attendees are also consenting to being filmed and audio recorded.

If members of the public have any queries regarding filming or audio recording of Meetings, please contact the Town Council on 01822 613529 or at office@tavistock.gov.uk

Televised, vision and sound recordings or live broadcastings by members of the press or public at Council or Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.