



Town Council Offices
Drake Road Tavistock
Devon PL19 0AU

Tel: 01822 613529
Fax: 01822 618300
E-mail: office@tavistock.gov.uk
Website: www.tavistock.gov.uk

1st December 2015

COUNCIL MEETING

You are hereby summoned to attend a Meeting of the
TAVISTOCK TOWN COUNCIL
to be held at the Council Chamber, Drake Road, Tavistock
on **TUESDAY 8th DECEMBER 2015** at **6.45pm**

Note:- Prior to the Commencement of the Meeting there will be opportunity for Councillors at:-

6.15pm To receive a progress update from the THI Project Manager

6.30pm for Councillors and the Public:-

QUIET REFLECTION

Those who wish to do so may prepare themselves for the Meeting by a few moments of quiet reflection led by Reverend Pam Stranks of Tavistock Methodist Church.

POLICE REPORT

The local Police to make a report to the Council.

COUNTY COUNCILLOR REPORT

The Devon County Councillor to make a report to the Council.

BOROUGH COUNCILLOR REPORT

There will be an opportunity to receive a report from a West Devon Borough Councillor for Tavistock – Councillor Robert Oxborough.

PUBLIC QUESTION TIME

Members of the Public to ask questions of the Council.

COMMENCEMENT OF THE MEETING -

THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence

2 DECLARATIONS OF INTEREST

To receive disclosures of unregistered other interests from Councillors on matters to be considered at the meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of a meeting, of an interest that has not been disclosed under this item they must immediately disclose it.

Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the Item to which the interest relates. Those with a "other" interest, must apply the tests set out in the Code of Conduct as to whether or not there are circumstances which might enable them to remain.

3 MINUTES OF COUNCIL MEETINGS

- a) To confirm the Minutes of the Meeting of Tavistock Town Council held on Tuesday 27th October, 2015 (enclosed)
- b) Matters arising

4 COMMITTEES

To receive the reports of the following Committees and to pass such resolutions thereon as may be deemed necessary:-

- a) **Plans Committee** 10th November, 2015
(previously circulated)

30th November, 2015
(enclosed)
- b) **Properties Committee** 1st December, 2015
(to follow)
- c) **Finance & General Purposes Committee** 1st December, 2015
(to follow)

NOTE - Any Minutes included within the above reports which relate to matters for which it will be necessary to Exclude the Press and Public from the Meeting will be considered at Agenda Item No 10 below.

5 TAVISTOCK TOWN COUNCIL – COMMITTEE ARRANGEMENTS

To consider whether to endorse the recommendation of the Committee Arrangements Task & Finish Group that the Properties and Finance & General Purposes Committees be abolished, with all discussion and decisions being made at Full Council Meetings occurring on a six-weekly cycle.

A copy of the final report of the Task & Finish Group is appended.

6 TAVISTOCK TOWN COUNCIL REPRESENTATIVES

To consider recommending the appointment of a Council representative to each of the following bodies:

- i. Torridge, North, Mid and West Devon Citizen's Advice Bureau

ii. Destination Okehampton.

7 TO RECEIVE SUCH COMMUNICATIONS OR REPORTS AS MAY BE SUBMITTED BY THE TOWN MAYOR

8 URGENT MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE TOWN MAYOR

9 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider that the Press and Public be excluded from the Meeting for the following items of business.

10 COMMITTEES (CONTINUED)

(**CONFIDENTIAL** by virtue of relating to legal matters and/or the financial or business affairs of a person or persons other than the Council)

To receive the Confidential Report of the following Committee and to pass such resolutions thereon as may be deemed necessary:

- a. **Finance & General Purposes Committee** 1st December, 2015
(to follow)

11 TO ORDER THAT THE SEAL BE AFFIXED TO THE FOREGOING ACTS AND PROCEEDINGS AND TO ALL DEEDS AND DOCUMENTS NECESSARY TO GIVE EFFECT THERETO

NOTE - Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be made on it.

COUNCIL MEMBERSHIP

Councillor Mrs S Bailey (Mayor)
Councillor Mrs M Ewings (Deputy Mayor)

Councillors T Gibbins, Mrs A Johnson, A Lewis, J Moody, P Palfrey, Mrs L Roberts, C Rogers, E Sanders, P Sanders, J Sheldon, H Smith, A Venning, P Ward, Mrs J Whitcomb, P Williamson.

1st December, 2015

Town Clerk.....

USE OF TELEVISED & SOUND RECORDINGS
AT COUNCIL & COMMITTEE MEETINGS

The open proceedings of this Meeting will be filmed and audio recorded.

The cameras are focused on the area in the Council Chamber where Councillors and Officers sit. However, they may also capture part images of those who stand or sit in some front parts of the public area.

If members of the public make a representation to the Meeting, they will be deemed to have consented to being filmed and audio recorded.

By entering the body of the Chamber, attendees are also consenting to being filmed and audio recorded.

If members of the public have any queries regarding filming or audio recording of Meetings, please contact the Town Council on 01822 613529 or at office@tavistock.gov.uk

Televised, vision and sound recordings or live broadcastings by members of the press or public at Council or Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.