



# Tavistock Town Council

*Working for the local community*

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4<sup>th</sup> July 2023

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **WEDNESDAY\* 12<sup>th</sup> JULY, 2023** at **6.30pm** in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK.**

Should Members have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

\*Please note day of Meeting.

Yours sincerely

Carl Hearn  
**TOWN CLERK**

## **MEMBERSHIP OF THE COMMITTEE**

Councillor P Ward	<b>Chairman &amp; Deputy Mayor (also Immediate Past Mayor) – ex officio</b>
Councillor U Mann	<b>Vice-Chairman</b>
Councillor A Hutton	<b>Mayor - ex officio</b>
Councillors Ms M Ewings, Mrs A Johnson	

## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive any apologies for absence.
- 2. CONFIRMATION OF MINUTES**  
To confirm the Minutes of the Meeting of the Budget & Policy Committee held on 23<sup>rd</sup> May, 2023 (previously circulated).
- 3. DECLARATIONS OF INTEREST**  
To receive any Declarations of Interest.

## **ITEMS FOR RECOMMENDATION TO COUNCIL**

### **4. INTERNAL AUDIT SERVICES**

To consider the Briefing Note of the Town Clerk in connection with the above (enclosed).

### **5. BANK MANDATE**

To consider the Briefing Note of the Town Clerk in connection with the above (enclosed).

### **6. MERCHANT BANK ACCOUNT**

To consider the Briefing Note of the Town Clerk in connection with the above (enclosed).

### **7. INSURANCE SERVICES - CYBER INSURANCE**

To consider the Briefing Note of the Town Clerk in connection with the above (enclosed).

### **8. DEVON ASSOCIATION OF LOCAL COUNCILS' (DALC) ANNUAL GENERAL MEETING & CONFERENCE**

To invite expressions of interest from Members to attend at the above event (Wednesday 27<sup>th</sup> September, 2023 at Exeter Racecourse daytime), and agree numbers of prospective attendees/budget (note the agenda/itinerary is not yet available).

## **URGENT ITEMS**

### **9. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN**

Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

## **EXCLUSION OF PRESS AND PUBLIC**

### **10. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the following item(s) of business.

### **11. CONFIDENTIAL ITEMS CIRCULATED FOR INFORMATION ONLY PROPOSED ARRANGEMENTS TO INTRODUCE ON-STREET CHARGING FOR PARKING IN TAVISTOCK BY DEVON COUNTY COUNCIL**

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature affecting persons other than the Council)

To review and receive an update regarding recent correspondence in connection with the above (enclosed).

**12. PLYMOUTH ROAD CEMETERY – CRIMINAL DAMAGE**

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature affecting persons other than the Council)

To receive the report of the Works Manager in connection with intentional criminal damage at the above location (to follow).

**13. LEGAL SERVICES**

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature affecting persons other than the Council)

To consider the Briefing Note of the Town Clerk in connection with the above (enclosed).

**14. TAVISTOCK HERITAGE TRUST**

(**CONFIDENTIAL** by virtue of relating to legal &/or commercial matters, staffing and/or the financial/business affairs of a person or person other than the Council)

To receive any oral update as may be available on the current position with negotiations, and any other matters in connection with the above.

**15. WORKS CONTRACTS**

(**CONFIDENTIAL** by virtue of relating to legal &/or commercial matters, staffing and/or the financial/business affairs of a person or person other than the Council)

To receive any oral updates as may be available in connection with the above.

**USE OF TELEVISED & SOUND RECORDINGS  
AT COUNCIL & COMMITTEE MEETINGS**

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.