



## **COUNCIL SUMMONS**

You are hereby summoned to attend the **ANNUAL MEETING** of the **TAVISTOCK TOWN COUNCIL** to be held in the Council Chamber, Drake Road, Tavistock on **TUESDAY** the **22nd** day of **MAY 2018** at **6.45pm**

NOTE – Prior to the commencement of the Meeting there will be opportunity at:

**6.15pm** for the annual photograph of Council to be taken

**6.30pm** for

- a) Quiet Reflection - those who wish to do so may prepare themselves for the Meeting by a few moments of quiet reflection led by Major Pam Smith of The Salvation Army
- b) To receive a welcome from the Retiring Mayor
- c) The Mayor, Councillor Philip Sanders, will present a cheque to a representative of his chosen charity, Tavistock Physically Challenged Group, in respect of funds raised during his Mayoral year

## **COMMENCEMENT OF THE MEETING –**

### **THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED**

**1. TO ELECT THE TOWN MAYOR FOR THE ENSUING CIVIC YEAR**

To elect the Mayor of Tavistock Town Council for the 2018-19 Civic Year.

**2. TO ELECT THE DEPUTY TOWN MAYOR FOR THE ENSUING CIVIC YEAR**

To elect the Deputy Mayor of Tavistock Town Council for the 2018-19 Civic Year.

**3. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**4. DECLARATIONS OF INTEREST**

To receive any declarations of interest.

**5. CONFIRMATION OF MINUTES**

To confirm the Minutes of the Meeting of Tavistock Town Council held on 15<sup>th</sup> May, 2018 (to follow).

**6. OTHER MATTERS TO BE CONSIDERED AT THE ANNUAL MEETING**

**a. Order of Business**

To consider the suspension of Standing Order Nos. 5(j) (iv)-(vi), (viii)-(x) and (xiii) - (xviii) to enable the following business to be transacted.

**7. MAYOR'S EXPENSES**

To consider the payment of an allowance of £2,000 to the Town Mayor to defray the expenses attached to this Office in pursuance of Section 15(5) of the Local Government Act 1972.

**8. APPOINTMENT OF COMMITTEES & CONSULTATIVE GROUPS**

To consider the appointment of Committees and Consultative Groups and make such further appointments as are required (Annex A).

**9. CALENDAR OF MEETINGS**

To formally approve the Calendar of Meetings for the 2018-2019 Civic Year as endorsed by Council at its Meeting on 8<sup>th</sup> May, 2018

N.B. The Budget & Policy Committee Meeting previously scheduled for Tuesday 17<sup>th</sup> July, 2018 has been moved to Monday 16<sup>th</sup> July, 2018 at a Member's request. (Annex B)

**10. APPOINTMENT OF REPRESENTATIVES TO CHARITIES AND OTHER BODIES**

To consider adopting the Appointments shown at (Annex C) and make such further appointments as are required.

**11. GENERAL POWER OF COMPETENCE**

To consider how to proceed.

**12. RECORD OF ATTENDANCES**

To note the record of attendances at Meetings and Civic events held between May 2017 and May 2018. This will be distributed at the Meeting due to the Council Meeting scheduled for 15<sup>th</sup> May, 2018 (Annex D).

**13. TO ORDER THAT THE SEAL BE AFFIXED TO THE FOREGOING ACTS AND PROCEEDINGS AND TO ALL DEEDS AND DOCUMENTS NECESSARY TO GIVE EFFECT THERETO**

**COUNCIL MEMBERSHIP**

Councillor P Sanders (Retiring Mayor)  
Councillors Ms L Crawford, Mrs M Ewings, A Hutton, Mrs A Johnson,  
A Lewis, J Moody, P Palfrey, Mrs L Roberts, E Sanders, J Sheldon, P Squire,  
A Venning, P Ward, Mrs J Whitcomb and P Williamson.

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**Town Clerk**

**Date 15<sup>th</sup> May, 2018**