



# Tavistock Town Council

*Working for the local community*

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5<sup>th</sup> November 2024

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **TUESDAY 12<sup>th</sup> NOVEMBER, 2024** at **6.30pm** in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK.**

Should Members have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

Yours sincerely

Carl Hearn  
**TOWN CLERK**

## **MEMBERSHIP OF THE COMMITTEE**

Councillor S Hipsey	<b>Chairman &amp; Deputy Mayor – ex officio</b>
Councillor Mrs A Johnson	<b>Vice Chairman</b>

Councillor P Ward	<b>Mayor – ex officio</b>
Councillor A Hutton	<b>Immediate Past Mayor - ex officio</b>

Councillors Ms M Ewings, U Mann, R Poppe.

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

### **2. CONFIRMATION OF MINUTES**

To confirm the Minutes of the Meeting of the Budget & Policy Committee held on Tuesday 15<sup>th</sup> October, 2024 (previously circulated).

**3. DECLARATIONS OF INTEREST**

To receive any Declarations of Interest.

**ITEMS FOR RECOMMENDATION TO COUNCIL**

**4. BUDGET PREPARATION & PRECEPT SETTING 2025/26**

To consider the Report of the Town Clerk in connection with the above (to follow).

**5. GRANTS TO THE COMMUNITY**

To receive and consider:

- a) the Notes of the Meeting of the Grants Panel held on 22<sup>nd</sup> October, 2024 which include recommendations for the award of Grants payable in the 2024-25 Civic Year (enclosed);
- b) the Briefing Note of the Town Clerk on potential arrangements to introduce and support consistency in the treatment of applications for 'in-kind' support from the Council (enclosed).

**ITEMS CIRCULATED FOR INFORMATION ONLY**

**6. PENNON SHARE HOLDING**

To annually note the holding of the Council (554) in respect of shares held in Pennon Group PLC.

**7. HERITAGE MEETING**

To receive the Notes of the Heritage Alliance Group Meeting held on 25<sup>th</sup> September, 2024 (enclosed).

**URGENT ITEMS**

**8. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN**

Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

**EXCLUSION OF PRESS AND PUBLIC**

**9. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the associated item(s) of business.

**ITEMS FOR RECOMMENDATION TO COUNCIL**

**10. GRANTS TO THE COMMUNITY**

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To receive and consider the 'in-kind' Grant Application received from TaviHelps (available in the Councillor Portal).

**11. TENANCY MATTER(S)**

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To receive an oral update on a tenancy matter, and consider next steps as/if necessary.

**CONFIDENTIAL ITEMS FOR INFORMATION ONLY**

**12. MARKET ROAD PROPERTIES**

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To receive an oral update in connection with progress regarding the above (Minute No 133 refers).

**USE OF TELEVISED & SOUND RECORDINGS  
AT COUNCIL & COMMITTEE MEETINGS**

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.