



Tavistock Town Council

Working for the local community

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6th March 2018

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held at the **Council Chamber, Drake Road, Tavistock** on **TUESDAY 13th MARCH, 2018** at **6.30pm**.

Yours sincerely

Carl Hearn
Town Clerk

MEMBERSHIP OF THE COMMITTEE

Councillor P Sanders (Mayor),
Councillor P Ward (Deputy Mayor)

Immediate Past Mayor – Councillor Mrs M Ewings
Councillors Mrs A Johnson, P Palfrey, H Smith and P Williamson.

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive any apologies for absence.
- 2. CONFIRMATION OF MINUTES**
To confirm the Minutes of the Meeting of the Budget & Policy Committee held on 30th January, 2018 (previously circulated).
- 3. DECLARATIONS OF INTEREST**
To receive any declarations of interest.

ITEMS FOR RECOMMENDATION TO COUNCIL

- 4. GUILDHALL GATEWAY CENTRE PROJECT**
To consider making recommendations in respect of next steps with regard to the above and, in particular:-

- a) **LEASE ARRANGEMENTS WITH TAVISTOCK HERITAGE TRUST**
To note agreement, in principle, upon the terms of the draft lease (a copy is available for inspection by Members at the Council offices);
- b) **FUNDING AGREEMENT WITH TAVISTOCK HERITAGE TRUST**
To consider:-
 - a) endorsing the re-appointment of the Clerk and Member representatives previously identified (the Deputy Mayor and Heritage Lead of the Council) to also negotiate the Funding Agreement, in principle; with
 - b) formal/final agreement being reserved to Council.

5. COUNCIL INSURANCE- TENDER ARRANGEMENTS

To consider the Report of the Clerk in respect of the above (enclosed).

6. GENERAL DATA PROTECTION REGULATION

To receive a Councillor 'briefing note' (enclosed) and consider recommending to Council that the Clerk be authorised to undertake such measures as necessary to secure organisational compliance with the upcoming new requirements.

7. THI PUBLIC REALM (PANNIER MARKET SURROUND) - TENDER ARRANGEMENTS

To consider the Report of the General Manager (to follow) seeking, inter alia, authority to:

- a) Issue Tenders for Townscape Heritage Initiative related hard landscaping works to the Pannier Market Surround as derived from public consultation and reflected within the (THI) Public Realm Strategy;
- b) Agree arrangements for the opening of Tenders and award of Contract.

8. STAFFING ARRANGEMENTS

To consider the report of the General Manager setting out the position regarding staffing arrangements in his area of responsibility (enclosed)

9. NEIGHBOURHOOD DEVELOPMENT PLAN

To:-

- a. consider any oral update from the Members appointed to lead in connection with the preparation of a Neighbourhood Development Plan for Tavistock;
- b. consider whether to adopt the approach previously discussed, namely that progress with a Neighbourhood Development Plan for Tavistock be stayed pending the adoption of the Local Plan and completion of the review of the Conservation Area Management Plan for Tavistock by the Local Planning Authority.

10. GRANT FUNDING PROPOSAL

To consider the appended proposal in respect of grant funding as submitted by Councillor P Palfrey (enclosed – note a copy of the existing policy and application form are appended for information).

11. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

ITEMS CIRCULATED FOR INFORMATION ONLY

12. CAPITAL UPDATE

To receive an oral update

EXCLUSION OF PRESS & PUBLIC

13. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider that the Press & Public be excluded from the Meeting for the following item(s) of business.

**CONFIDENTIAL ITEMS
CIRCULATED FOR INFORMATION ONLY**

14. LEGAL MATTERS

(CONFIDENTIAL) by virtue of relating to information of a commercially sensitive nature and/or legal proceedings and/or relating to identifiable individuals)

To receive any oral update as may be available in connection with the above.

- a) Meadowlands;
- b) Tennis Club Lease;
- c) Corn Market;
- d) Landlord/Tenant and related Matters.

Re-admission of the Press & Public

Councillors are reminded that:-

- If Members have any questions requiring detailed commentary or investigation in connection with the matters listed above they are requested to forward them in advance of the Meeting in order that an informed response can be made;
- If a matter has not been specified on the Agenda, no formally binding decision can be taken upon it;
- All Members of Council may attend Meetings of Committees and speak (but not vote) with the consent of the Chairman.

USE OF TELEVISED & SOUND RECORDINGS
AT COUNCIL & COMMITTEE MEETINGS

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.