



Tavistock Town Council

Working for the local community

Town Council Offices
Drake Road Tavistock
Devon PL19 0AU
Tel 01822 613529
Fax 01822 618300
E-mail: info@tavistock.gov.uk
www.tavistock.gov.uk

6th December, 2022

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **TUESDAY 13th DECEMBER, 2022** at **5.30pm** in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK.**

Should Members have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

Yours sincerely

Carl Hearn
TOWN CLERK

MEMBERSHIP OF THE COMMITTEE

Councillor H Smith

Vice Chairman

Councillor P Ward

Mayor - ex officio

Councillor A Hutton

Immediate Past Mayor - ex officio

Councillors Ms M Ewings, Mrs A Johnson, B Smith.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. CONFIRMATION OF MINUTES

To confirm the Minutes of the Meeting of the Budget & Policy Committee held on Tuesday 8th November, 2022 (previously circulated).

3. DECLARATIONS OF INTEREST

To receive any Declarations of Interest.

ITEMS FOR RECOMMENDATION TO COUNCIL

4. BUDGET PREPARATION & PRECEPT SETTING 2023/24

To consider the report of the Town Clerk in connection with the above and the accompanying Schedule of Fees and Charges (enclosed).

5. GRANTS PANEL MEETING

To receive and consider the Notes of the Meeting of the Grants Panel held on 16th November, 2022 (enclosed).

6. PRE CANDIDATURE (LOCAL GOVERNMENT ELECTIONS 2023 - 24)

To consider the report of the Town Clerk in connection with the above (enclosed).

7. TAVISTOCK TWINNING ASSOCIATION – REQUEST FOR FINANCIAL ASSISTANCE

To consider the report of the Town Clerk in connection with the above (enclosed).

8. DALC CONFERENCE

To consider the report of the Town Clerk in connection with the above (enclosed).

9. INTERNAL AUDIT REPORT

To consider the report of the Council's Internal Auditor in connection with the above (enclosed).

ITEMS CIRCULATED FOR INFORMATION ONLY

10. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

EXCLUSION OF PRESS AND PUBLIC

11. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the following item(s) of business.

CONFIDENTIAL ITEMS CIRCULATED FOR RECOMMENDATION TO COUNCIL

12. GUILDHALL GATEWAY CENTRE ADVISORY FORUM

(**CONFIDENTIAL** by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)

To consider the Notes of the Meeting of the Guildhall Gateway Centre Advisory Forum held on Friday 25th November, 2022 (enclosed).

13. BAR STOCK AUDIT REPORT

(**CONFIDENTIAL** by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)

To consider the outcome of the most recent Bar Stock Audit and accompanying report (enclosed).

CONFIDENTIAL ITEMS CIRCULATED FOR INFORMATION ONLY

14. PROPERTY, LEGAL & FINANCE MATTERS

(**CONFIDENTIAL** by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)

To receive any oral updates in connection with outstanding property or legal matters not previously listed (for information only).

**USE OF TELEVISED & SOUND RECORDINGS
AT COUNCIL & COMMITTEE MEETINGS**

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates which they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.

Privacy - to view a copy of the Council's Privacy Notice visit
www.tavistock.gov.uk