



Tavistock Town Council

Working for the local community

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9th July 2024

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **TUESDAY 16th JULY, 2024** at **6.30pm** in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK.**

Should Members have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

Yours sincerely

Carl Hearn
TOWN CLERK

MEMBERSHIP OF THE COMMITTEE

Councillor S Hipsey	Chairman & Deputy Mayor – ex officio
Councillor Mrs A Johnson	Vice Chairman

Councillor P Ward	Mayor – ex officio
Councillor A Hutton	Immediate Past Mayor - ex officio

Councillors Ms M Ewings, U Mann, R Poppe.

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive any apologies for absence.
- 2. CONFIRMATION OF MINUTES**
To confirm the Minutes of the Meeting of the Budget & Policy Committee held on Tuesday 28th May, 2024 (previously circulated).
- 3. DECLARATIONS OF INTEREST**
To receive any Declarations of Interest.

ITEMS FOR RECOMMENDATION TO COUNCIL

4. ARRANGEMENTS FOR THE MOWING OF COUNCIL LAND

To consider the Briefing Note of the Works Manager regarding the Council's approach in connection with the above (enclosed).

ITEMS CIRCULATED FOR INFORMATION ONLY

5. HEMLOCK WATER DROPWORT

To consider the report of the Works Manager in connection with the above (enclosed).

6. PANNIER MARKET

a) Consultation with Market Traders - to receive the Report of the General Manager in connection the consultation undertaken with Market Traders on 18th June, 2024 (to follow);

b) Town Hall & Markets Consultative Group – to receive the Notes of the Meeting of the Town Hall and Pannier Market Consultative Group held on 26th June, 2024 (to follow).

7. HERITAGE MEETING

To receive the Notes of the Heritage Alliance Group Meeting held on 29th May, 2024 (enclosed).

URGENT ITEMS

8. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

EXCLUSION OF PRESS AND PUBLIC

9. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the associated item(s) of business.

ITEMS FOR RECOMMENDATION TO COUNCIL

10. TENANCY MATTERS

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

a) Property (A) to receive an oral update and consider the position in relation to an outstanding Debtor and associated matters, and confirm/determine any next steps;

b) Property (B) to receive an oral update in relation to a lease matter and confirm/determine any next steps.

ITEMS CIRCULATED FOR INFORMATION ONLY

11. OCCUPATION OF COMMERCIAL PROPERTIES

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature affecting persons other than the Council)

To receive the Briefing Note of the Assistant to the Town Clerk in connection with the above (enclosed).

12. ANTI-SOCIAL BEHAVIOUR

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature affecting persons other than the Council)

To consider the report of the Market Reeve in connection with matters arising in proximity to and/or on Council premises (enclosed).

13. GUILDHALL TOILETS

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature affecting persons other than the Council)

To receive an oral report in connection with the above.

**USE OF TELEVISED & SOUND RECORDINGS
AT COUNCIL & COMMITTEE MEETINGS**

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.