



Tavistock Town Council

Working for the local community

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12th November, 2019

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held at the **Council Chamber, Drake Road, Tavistock** on **TUESDAY 19th NOVEMBER, 2019** at **6.30pm**.

Yours sincerely

Carl Hearn
Town Clerk

MEMBERSHIP OF THE COMMITTEE

Councillor A Hutton (Chairman),
Councillor P Williamson (Vice Chairman)

Immediate Past Mayor – Councillor P Ward
Councillors Ms L Crawford, Mrs M Ewings, Mrs A Johnson, H Smith.

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive any apologies for absence.
- 2. CONFIRMATION OF MINUTES**
To confirm the Minutes of the Meeting of the Budget & Policy Committee held on 15th October, 2019 (previously circulated).
- 3. DECLARATIONS OF INTEREST**
To receive any Declarations of Interest.

ITEMS FOR RECOMMENDATION TO COUNCIL

- 4. BUDGET PREPARATION & PRECEPT SETTING 2020/21**
To consider the Report of the Town Clerk in connection with the above prepared pursuant to the last Meeting of the Committee (to follow);

5. AUDIT

To consider the report of the Auditor to the Council (enclosed).

6. GUILDHALL GATEWAY CENTRE – COLLABORATIVE WORKING ARRANGEMENTS

To

- confirm the appointment of Councillors H Smith (Guildhall Lead Member) and P Ward (Townscape Heritage Lead Member), together with:-
 - the appointment of one other Member (to be nominated);
- to represent the Council in delivery and development meetings with Tavistock Heritage Trust pursuant to the terms of the Service Level Agreement and Lease.

7. TOWN HALL LIFT

To consider the Report of the General Manager in connection with the above (to follow)

8. REQUESTS FOR SUPPORT

To consider the following requests:-

- a) Rural Market Towns Initiative – an offer to join the initiative (£150 pa) (correspondence enclosed);
- b) Greenlands Play Area – from the organisers to provide a letter of support in connection with their application for a grant from Pocket Parks (correspondence enclosed)

**ITEMS CIRCULATED
FOR INFORMATION ONLY**

9. PROGRESS REPORT (GUILDHALL GATEWAY CENTRE)

To receive an update (progress report) on the Guildhall Gateway Centre Project (enclosed)

10. SUSTAINABILITY & ENVIRONMENT WORKING GROUP

To consider the Notes of the Meeting of the Sustainability & Environment Working Group held on 16th October, 2019 (enclosed)

11. PENNON SHARE HOLDING

To annually note the holding of the Council (472) in respect of shares held in Pennon Group PLC

URGENT ITEMS

12. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

EXCLUSION OF PRESS AND PUBLIC

13. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Persuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the following item(s) of business.

**CONFIDENTIAL ITEMS FOR
RECOMMENDATION TO COUNCIL**

14. TAVISTOCK TOWNSCAPE HERITAGE INITIATIVE (GUILDHALL CAR PARK)

(CONFIDENTIAL) by virtue of relating to contractual, financial and/or legal matters)

To consider the Report of the General Manager in connection with the above, prepared pursuant to the opening of Tenders on 11th November, 2019 (to follow).

15. PUBLIC CONVENIENCES SUB-COMMITTEE

(CONFIDENTIAL) by virtue of relating to contractual, financial and/or legal matters)

To consider the Minutes of the Meeting of the Public Conveniences Sub-Committee held on Monday 11th November, 2019 (to follow).

Note – the Minutes of the Meeting are a public document, the background papers and any discussion in the Meeting and/or supporting confidential Minute are confidential.

16. COMMUNITY ORGANISATIONS – LEASE/LICENCE MATTERS

(CONFIDENTIAL) by virtue of relating to contractual, financial and/or legal matters)

To consider the following:-

a) a request in relation to an existing lease by the Tavistock Museum Trust (correspondence enclosed);

b) potential arrangements in respect of a Licence in connection with the Tavistock Sensory Garden (oral update).

17. FLEXIBLE RETIREMENT – STAFF REQUEST

(CONFIDENTIAL) – by virtue of relating to personnel matters)

To consider the report of the Town Clerk in respect of the above (enclosed).

**CONFIDENTIAL ITEMS CIRCULATED
FOR INFORMATION ONLY**

18. PROGRESS REPORT (TAVISTOCK TOWNSCAPE HERITAGE INITIATIVE)

(CONFIDENTIAL) by virtue of relating to contractual, financial and/or legal matters or information relating to the financial affairs of persons other than the Council)

To receive an update (progress report) on the Tavistock Townscape Heritage Initiative Scheme (enclosed)

Re-admission of Press and Public

Councillors are reminded that:-

- If a matter has not been specified on the Agenda, no formally binding decision can be taken upon it.
- All Members of Council may attend the Full Meetings of Council, Committees and Consultative Groups and speak (but not vote) with the consent of the Chairman.

*Note – if Members of the Committee have any questions requiring detailed commentary or investigation they are requested to forward them in advance of the Meeting in order that an informed response can be made.

USE OF TELEVISED & SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.