



# Tavistock Town Council

*Working for the local community*

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14<sup>th</sup> January, 2025

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **TUESDAY 21<sup>st</sup> JANUARY, 2025** at **6.30pm** in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK.**

Should Members have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

Yours sincerely

Carl Hearn  
**TOWN CLERK**

## **MEMBERSHIP OF THE COMMITTEE**

Councillor S Hipsey	<b>Chairman &amp; Deputy Mayor – ex officio</b>
Councillor Mrs A Johnson	<b>Vice Chairman</b>

Councillor P Ward	<b>Mayor – ex officio</b>
Councillor A Hutton	<b>Immediate Past Mayor - ex officio</b>

Councillors Ms M Ewings, U Mann, R Poppe.

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

### **2. CONFIRMATION OF MINUTES**

To confirm the Minutes of the Meeting of the Budget & Policy Committee held on Tuesday 12<sup>th</sup> November, 2024 (previously circulated).

**3. DECLARATIONS OF INTEREST**

To receive any Declarations of Interest.

**ITEMS FOR RECOMMENDATION TO COUNCIL**

**4. FINANCE**

a) **Interim Expenditure Review**

To Consider the report of the Financial Administrator in connection with the above (enclosed);

b) **Guildhall and Town Hall – Option to Tax and Treatment of VAT**

To receive any oral or other update in connection with the above.

c) **Guildhall and Town Hall (Fees and Charges)**

To receive and consider:

i. an oral update in connection with the Guildhall and agree arrangements regarding fees/charges and related matters for 2025-26;

ii. a draft schedule of proposed fees and charges for the Town Hall (enclosed).

d) **Bank Mandate**

To consider the report of the Financial Administrator in connection with the above (enclosed).

**5. BUDGET PREPARATION & PRECEPT SETTING 2025/26**

To consider the Report of the Town Clerk in connection with the above including the proposed Budget and Precept (enclosed).

**6. ABBEY REMAINS PROJECT**

To consider the report of the General Manager in connection with the progress of the above project and seeking endorsement of next steps (to follow).

**7. GOOSE FAIR 2024**

To consider the Report of the Town Clerk regarding income and expenditure, together with a prospective grant allocation, in connection with the above (enclosed).

**8. MARKET ROAD COTTAGES (OCCUPANCY CONDITIONS)**

To consider the Report of the Assistant to the Town Clerk and agree the definitions to be applied for 'local connection' and 'key workers' to be applied in connection with the above (enclosed).

**ITEMS CIRCULATED FOR INFORMATION ONLY**

**9. DEVOLUTION WHITE PAPER**

To consider/receive the Report of the Town Clerk in connection with the above (enclosed).

**10. MULTI-USE WHEELED SPORTS AREA (MUWSA)**

To consider/receive the report of the General Manager in connection with the progress of the above project for potential delivery of a MUWSA area for roller skaters, skateboard, bmx and other wheeled sports and associated project timeline (to follow). Note: any formal

decision to proceed will be subject to determination at a future meeting when more information is available.

**11. BOUNDARY TREES & RELATED MATTERS**

To receive an oral update from the General Manager in connection with the above.

**12. HERITAGE**

To receive the Notes of the Meeting of the

- a) Tavistock Heritage Alliance held on 11<sup>th</sup> November, 2024 (enclosed);
- b) Tavistock Heritage Quarter held on 26<sup>th</sup> November, 2024 (enclosed).

**URGENT ITEMS**

**13. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN**

Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

**EXCLUSION OF PRESS AND PUBLIC**

**14. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the associated item(s) of business.

**CONFIDENTIAL ITEMS FOR RECOMMENDATION TO COUNCIL (None)**

**CONFIDENTIAL ITEMS FOR INFORMATION ONLY**

**15. TENANCY MATTER(S)**

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To receive an oral update on tenancy matters, and review next steps as/if necessary.

- a) **Arbitration** – to receive and note the positive outcome of recent proceedings (report enclosed);
- b) **Breach of Lease** – to receive any oral or other update in connection with proceedings previously authorised by the Council for the recovery of non-payment of rent and other monies due.

**16. MARKET ROAD PROPERTIES**

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

To receive an oral update from the General Manager in connection with progress regarding the progression/completion of works (Minute No 133 refers) prior to the 31<sup>st</sup> March deadline set by Council.

**USE OF TELEVISED & SOUND RECORDINGS  
AT COUNCIL & COMMITTEE MEETINGS**

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.