



# Tavistock Town Council

*Working for the local community*

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20<sup>th</sup> November 2018

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held at the **Council Chamber, Drake Road, Tavistock** on **TUESDAY 27<sup>th</sup> NOVEMBER, 2018** at **6.30pm**.

Yours sincerely

Carl Hearn  
**Town Clerk**

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## **MEMBERSHIP OF THE COMMITTEE**

Councillor Mrs A Johnson (Chairman) (Deputy Mayor),  
Councillor P Ward (Vice-Chairman) (Mayor)

Immediate Past Mayor – Councillor P Sanders  
Councillors Mrs M Ewings, A Hutton, P Palfrey, P Williamson.

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## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive any apologies for absence.
- 2. CONFIRMATION OF MINUTES**  
To confirm the Minutes of the Meeting of the Budget and Policy Committee held on 16<sup>th</sup> October, 2018 (previously circulated).
- 3. DECLARATIONS OF INTEREST**  
To receive any declarations of interest.

## **ITEMS FOR RECOMMENDATION TO COUNCIL**

### **4. WORKS DEPARTMENT – STAFFING ARRANGEMENTS**

To consider the report of the Town Clerk and General Manager in connection with the outcome of the consultation on the proposed restructuring of the Works Department and next steps (enclosed).

### **5. BUDGET PREPARATION & PRECEPT SETTING 2019-20**

To consider the Report of the Town Clerk in connection with the above prepared pursuant to the last Meeting of the Committee (enclosed).

### **6. HEARINGS & APPEALS PROCEDURE**

To consider the amendment of the foregoing Council procedures consequent on the discontinuation of the Finance and General Purposes Committee by substituting the words 'Budget & Policy Committee' for 'Finance and General Purposes Committee' in relation to composition and 'Council' for 'Finance and General Purposes Committee' in relation to reporting arrangements together with any other minor consequential amendments.

### **7. GOOSE FAIR PARK & RIDE**

To consider the report of the Town Clerk in connection with the above and associated quantum of award to partner bodies (enclosed).

### **8. SYSTEM OF INTERNAL CONTROL**

To review, amend as necessary and adopt the Tavistock Town Council System of Internal Control updated to reflect the designation of the Budget and Policy Committee (enclosed).

## **ITEMS FOR INFORMATION ONLY**

### **9. PENNON SHARE HOLDING**

To annually note the holding of the Council (449) in respect of shares held in Pennon Group PLC

### **10. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN**

## **EXCLUSION OF PRESS & PUBLIC**

### **11. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider that the Press & Public be excluded from the Meeting for the following item(s) of business

**CONFIDENTIAL ITEMS FOR  
RECOMMENDATION TO COUNCIL**

**12. BARLEY MARKET STREET**

**(CONFIDENTIAL)** by virtue of relating to information of a commercially sensitive nature and/or legal proceedings)

To consider and determine how to proceed in connection with the above matter (Minute No 173(b) refers).

Re-admission of the Press & Public

Councillors are reminded that:-

- If a matter has not been specified on the Agenda, no formally binding decision can be taken upon it.
- All Members of Council may attend the Full Meetings of Council, Committees and Sub-Committees and speak (but not vote) with the consent of the Chairman.

**USE OF TELEVISED & SOUND RECORDINGS  
AT COUNCIL & COMMITTEE MEETINGS**

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.