



Tavistock Town Council

Working for the local community

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20th February 2024

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **TUESDAY 27th FEBRUARY, 2024** at **6.30pm** in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK.**

Should Members have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

Yours sincerely

Carl Hearn
TOWN CLERK

MEMBERSHIP OF THE COMMITTEE

Councillor P Ward	Chairman & Deputy Mayor (also Immediate Past Mayor) – ex officio
Councillor U Mann	Vice Chairman
Councillor A Hutton	Mayor - ex officio

Councillors Ms M Ewings, Mrs A Johnson.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. CONFIRMATION OF MINUTES

To confirm the Minutes of the Meeting of the Budget & Policy Committee held on Tuesday 16th January, 2024 (previously circulated).

3. DECLARATIONS OF INTEREST

To receive any Declarations of Interest.

ITEMS FOR RECOMMENDATION TO COUNCIL

4. DEVOLUTION DEAL FOR DEVON & TORBAY (CONSULTATION)

To review the proposed Devolution Deal for Devon and Torbay and any related consultation response to be made as/if appropriate (report enclosed).

5. BUS SERVICE PROVISION IN TAVISTOCK

To consider the response of West Devon Borough Council to correspondence in connection with the above (enclosed) (Minute No 237 refers).

6. PROPOSED CHARGING FOR ON-STREET PARKING

To receive any further oral update in connection with the above and note follow up correspondence to the Highway Authority (enclosed).

7. LISTING OF HERITAGE ASSETS IN COUNCIL OWNERSHIP

To consider correspondence from the Neighbourhood Development Plan Steering Group regarding proposed listings of Heritage Assets in the Town in the ownership of the Council (enclosed).

Note – a separate listing of this item for the DM&L Committee Agenda relates to the planning policy aspects of same (ie as distinct from landowner responsibilities).

8. STRATEGIC PLAN

To consider the report of the Town Clerk in connection with the outcome of recent Member workshops regarding the above (enclosed).

9. COUNCIL FINANCIAL POLICIES & PROCEDURES

To consider the Report of the Town Clerk and RFO in connection with the above (enclosed).

10. INTERNAL AUDIT

To consider the Interim Audit Report for Tavistock Town Council (enclosed)

ITEMS CIRCULATED FOR INFORMATION ONLY

11. CO-OPTIONS TO THE COUNCIL

To note the closing date for receipt of applications for co-option to the Council (29th February), and encourage residents interested in public service to apply.

12. HERITAGE MEETINGS

To receive and note the Notes of the Meetings of the Tavistock:

a) Heritage Alliance, held on Wednesday 10th January, 2024 (enclosed);

b) Heritage Quarter, held on Friday 19th January, 2024 (enclosed).

URGENT ITEMS

13. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

EXCLUSION OF PRESS AND PUBLIC

14. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for associated item(s) of business.

CONFIDENTIAL ITEMS CIRCULATED FOR INFORMATION ONLY

15. CAPITAL PROJECTS FINAL ACCOUNT VALUES

Not for Publication by virtue of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by virtue of relating to legal matters and/or the financial or business affairs of persons other than the Council

Pursuant to the recommendations of the Internal Auditor, to receive and consider the report of the General Manager setting out, inter alia, the final contract sums in connection with works to the:

- a) Market Road & Retaining Wall;
- b) Town Hall;
- c) Museum.

USE OF TELEVISED & SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.