



# Tavistock Town Council

*Working for the local community*

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27<sup>th</sup> August 2024

Dear Councillor

I hereby give you notice that a Meeting of the **BUDGET & POLICY COMMITTEE** will be held on **TUESDAY 3<sup>rd</sup> SEPTEMBER, 2024** at **6.30pm** in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK.**

Should Members have any detailed questions concerning any financial matters, or the accompanying reports, they should be passed to the General Office sufficiently in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

*Note: pursuant to the last Meeting of Council (Minute No 101 refers) all Members of Council are invited to attend the Meeting and speak (but not vote) in connection with item No 4 below.*

Yours sincerely

Carl Hearn  
**TOWN CLERK**

## **MEMBERSHIP OF THE COMMITTEE**

Councillor S Hipsey	<b>Chairman &amp; Deputy Mayor – ex officio</b>
Councillor Mrs A Johnson	<b>Vice Chairman</b>

Councillor P Ward	<b>Mayor – ex officio</b>
Councillor A Hutton	<b>Immediate Past Mayor - ex officio</b>

Councillors Ms M Ewings, U Mann, R Poppe.

## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive any apologies for absence.

**2. CONFIRMATION OF MINUTES**

To confirm the Minutes of the Meeting of the Budget & Policy Committee held on Tuesday 16<sup>th</sup> July, 2024 (previously circulated).

**3. DECLARATIONS OF INTEREST**

To receive any Declarations of Interest.

**ITEMS FOR RECOMMENDATION TO COUNCIL**

**4. PUBLIC SPACES PROTECTION ORDER CONSULTATION (PSPO)**

To consider submitting a response to West Devon Borough Council's consultation on a Public Spaces Protection Order for the Town (copy draft Order and public consultation enclosed).

Note the Committee will recall prior consideration of this matter by way of:

a) Minute No. 19 refers; at which time it was:

*RECOMMENDED THAT, without prejudice to the formal consultation, the Council support the request of the Police that the Licensing Authority (West Devon Borough Council) proceed to consult upon an alcohol PSPO, and associated dispersal powers...'*

b) Minute No. 101 (2024) refers; whereby in view of the timescale for the consultation, an advisory view (subject to final ratification by Council) will be submitted to the Licensing Authority by this Committee.

**5. BUDGET PREPARATION & PRECEPT SETTING 2025/26**

To consider the scoping report of the Town Clerk in connection with the above (enclosed).

**6. COMMUNICATIONS & ENGAGEMENT WORKING GROUP**

To consider the Notes of the Meeting held at the Council Chamber, Drake Road, Tavistock at 6.00pm on Monday 29<sup>th</sup> July, 2024 (enclosed).

**7. MARKET ROAD PROPERTIES**

To consider the Report of the Assistant to the Town Clerk regarding options for the Council's future arrangements in connection with the above (enclosed).

**ITEMS CIRCULATED FOR INFORMATION ONLY**

**8. LOCAL GOVERNMENT PAY SETTLEMENT 2024-25**

To note that two of the three unions representing Local Government employees will shortly be balloting on industrial action.

**9. HERITAGE MEETING**

To receive the Notes of the Heritage Alliance Group Meeting held on 23<sup>rd</sup> July, 2024 (enclosed).

## **URGENT ITEMS**

### **10. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN**

Matters which the Chairman decides are urgent and the reasons relating thereto. Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

## **EXCLUSION OF PRESS AND PUBLIC**

### **11. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the associated item(s) of business.

## **ITEMS FOR RECOMMENDATION TO COUNCIL**

### **12. TENANCY MATTERS**

(**CONFIDENTIAL** - by virtue of relating to matters of a legal, financial, staffing or contractual nature and/or affecting persons other than the Council)

- a) Property (A) to receive an oral update and consider the position in relation to an outstanding Debtor and associated matters, and confirm/determine any next steps.
- b) Property (B) to receive an oral update in relation to a lease matter and confirm/determine any next steps.
- c) Landholding – to receive an oral update.
- d) Premises and Future Service Provision  
To consider the Report of the General Manager in connection with the above (to follow).

## **USE OF TELEVISED & SOUND RECORDINGS AT COUNCIL & COMMITTEE MEETINGS**

Televised, vision and sound recordings or live broadcastings by Members of the Press or Public at Council or Committee debates they are entitled to attend are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Meeting of their intention to record proceedings.

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