



30th August, 2016

COUNCIL MEETING

You are hereby summoned to attend a Meeting of the
TAVISTOCK TOWN COUNCIL
to be held at the Council Chamber, Drake Road, Tavistock
on **TUESDAY 6th SEPTEMBER 2016** at **6.45pm**

Note:- Prior to the Commencement of the Meeting there will be an opportunity at **6.30pm** for:-

QUIET REFLECTION

Those who wish to do so may prepare themselves for the Meeting by a few moments of quiet reflection led by Roger Bird of Tavistock Street Pastors

POLICE REPORT

The local Police to make a report to the Council.

COUNTY COUNCILLOR REPORT

The Devon County Councillor to make a report to the Council.

BOROUGH COUNCILLOR REPORT

There will be an opportunity to receive a report from a West Devon Borough Councillor for Tavistock (Councillor G Parker has been invited to attend).

PUBLIC QUESTION TIME

Members of the Public to ask questions of the Council.

COMMENCEMENT OF THE MEETING -

THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence

2 DECLARATIONS OF INTEREST

To receive disclosures of unregistered other interests from Councillors on matters to be considered at the meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of a meeting, of an interest that has not been disclosed under this item they must immediately disclose it.

Under the Code of Conduct Councillors with an interest – whether or not it is a disclosable pecuniary interest, or other interest, must leave the room for the duration of consideration of the item to which the interest relates.

3 MINUTES OF COUNCIL MEETINGS

- a) To confirm the Minutes of the Meeting of Tavistock Town Council held on Tuesday 26th July, 2016 (enclosed)
- b) Matters arising

OTHER ITEMS REQUIRING A DECISION

4 APPOINTMENT – PLANS COMMITTEE

To consider the following matter - appointment of Member consequent upon the resignation of Councillor C Rogers .

5 GENERAL FINANCE

- a) **Schedule of Payments** – to consider and endorse the monthly accounts, as at 30th June and 31st July, 2016 (schedules of all payments are enclosed)
- b) **Budget Monitoring Report** – to consider and endorse the phased Budget Monitoring Report as at 31st July, 2016 (enclosed)

Note – should Members have any detailed questions concerning any payments or other financial matters they should be passed to the Internal Auditor or the General Office well in advance of the Meeting in order that enquiries may be undertaken and an informed response prepared.

6 PLANS COMMITTEE

To receive and consider the Minutes of the Meetings of the Plans Committee held on;

- a) Plans Committee – 9th August, 2016 (enclosed);
- b) Plans Committee – 30th August, 2016 (to follow)

ITEMS CIRCULATED FOR INFORMATION ONLY

Note - the following items are circulated for information only.

7 SERVICE REPORTS

To receive, for information, the following Service reports:-

- i. General Manager (oral)
- ii. Works Department (enclosed)
- iii. Town Hall (enclosed)
- iv. Pannier Market (enclosed)

8 FINANCE & OTHER MATTERS

To receive, for information, the following:-

- a) Pedestrian Crossing at Westbridge Cottages (correspondence enclosed)

- b) Chamber of Commerce – Minutes of the Meeting held on 1st August, 2016 (if available)
- c) Report of the Assistant to the Town Clerk (enclosed)
- d) Tavistock BID Co – Minutes of the Meeting held on 20th July, 2016 (enclosed)
- e) Dartmoor National Park Forum – Notes of the Meeting held on 13th July, 2016 (enclosed)
- f) Tavistock Heritage – notes of the Meeting held on 18th August, 2016 (enclosed)
- g) Townscape Heritage Initiative – Update Report from the Project Manager (enclosed)

9 TO RECEIVE SUCH COMMUNICATIONS OR REPORTS AS MAY BE SUBMITTED BY THE TOWN MAYOR

10 URGENT MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE TOWN MAYOR

11 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider that the Press and Public be excluded from the Meeting for the following items of business.

12 ITEMS REQUIRING A DECISION

(CONFIDENTIAL by virtue of relating to legal and/or commercial matters and/or the financial or business affairs of a person or persons other than the Council).

i) **Legal Matters – Council Property**

(CONFIDENTIAL by virtue of relating to commercially sensitive information) .

To receive any update in connection with outstanding matters.

ii) **Debtors**

(CONFIDENTIAL by virtue of relating to commercially sensitive information and/or the financial or business affairs of a person or persons other than the Council) .

Report enclosed.

13 TO ORDER THAT THE SEAL BE AFFIXED TO THE FOREGOING ACTS AND PROCEEDINGS AND TO ALL DEEDS AND DOCUMENTS NECESSARY TO GIVE EFFECT THERETO

NOTE - Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be made on it.

COUNCIL MEMBERSHIP

Councillor Mrs M Ewings (Mayor)

Councillor P Sanders (Deputy Mayor)

Councillors T Gibbins, Mrs A Johnson, A Lewis, J Moody, P Palfrey, Mrs L Roberts, C Rogers, E Sanders, J Sheldon, H Smith, P Squire, A Venning, P Ward, Mrs J Whitcomb, P Williamson

Town Clerk.....

30th August, 2016

USE OF TELEVISED & SOUND RECORDINGS
AT COUNCIL & COMMITTEE MEETINGS

The open proceedings of this Meeting will be filmed and audio recorded.

The cameras are focused on the area in the Council Chamber where Councillors and Officers sit. However, they may also capture part images of those who stand or sit in some front parts of the public area.

If members of the public make a representation to the Meeting, they will be deemed to have consented to being filmed and audio recorded.

By entering the body of the Chamber, attendees are also consenting to being filmed and audio recorded.

If members of the public have any queries regarding filming or audio recording of Meetings, please contact the Town Council on 01822 613529 or at office@tavistock.gov.uk

Televised, vision and sound recordings or live broadcastings by members of the press or public at Council or Committee debates are permitted and anyone wishing to do so is asked to inform the Chairman of the respective Committee of their intention to record proceedings.