



27<sup>th</sup> August 2014

Dear Councillor

I hereby give you notice that a Meeting of the **PROPERTIES COMMITTEE** will be held at the Council Chamber, Drake Road, Tavistock on **TUESDAY 2<sup>nd</sup> SEPTEMBER 2014** at **6:30pm.**

Yours faithfully

Carl Hearn  
Town Clerk

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## **MEMBERSHIP OF COMMITTEE**

Councillor Mrs M Ewings (Chairman)  
Councillor C Rogers (Vice Chairman)

Councillors E Sanders, J Sellis, E Sherrell, B Trew, Mrs J Whitcomb

Councillor H Smith (Mayor)  
Councillor Mrs S Bailey (Deputy Mayor)

Councillor Mrs A Johnson (Chairman – Finance and General Purposes Committee)

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## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

### **2. DECLARATIONS OF INTEREST**

To receive disclosures of unregistered other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you

must immediately disclose it. Under the Code of Conduct Councillors with an interest – whether or not it is a disclosable pecuniary interest, or other interest, must leave the room for the duration of consideration of the item to which the interest relates.

### **3. CONFIRMATION OF MINUTES**

- a) To confirm the Minutes of the Meeting of the Properties Committee held on Tuesday 8<sup>th</sup> July 2014 as a correct record (previously circulated)
- b) Matters arising – to review the Action Log for the Properties Committee (circulated separately)

### **4. SERVICE REPORTS**

To consider the following reports:-

- i. General Manager's Report (enclosed);
- ii. Works Department Report (enclosed);
- iii. Pannier Market Report (enclosed);
- iv. Town Hall Report (enclosed).

### **5. ITEMS FOR INFORMATION**

To note the following matters which are circulated for information only:-

- a) Townscape Heritage Initiative Scheme – oral update
- b) Britain in Bloom Initiative – update (enclosed)

### **6. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN**

Matters which the Chairman decides are urgent and the reasons relating thereto – Councillors are reminded that if the matter is not specified on the Agenda no formally binding decision can be taken on it.

### **7. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be discussed to consider that the press/public be excluded from the Meeting for the following item of business.

### **8. EXTANT MATTERS**

**(CONFIDENTIAL)** by virtue of relating to legal matters and/or the financial or business affairs of persons other than the Council)

To receive any update in respect of the following and matters incidental to the progression of extant Council decisions:

- a) Guildhall,
- b) Premises at Court Gate.

Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.

