



2<sup>nd</sup> July 2014

Dear Councillor

I hereby give you notice that a Meeting of the **PROPERTIES COMMITTEE** will be held at the Council Chamber, Drake Road, Tavistock on **TUESDAY 8<sup>th</sup> JULY 2014** at **6:30pm.**

Yours faithfully

Carl Hearn  
Town Clerk

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## **MEMBERSHIP OF COMMITTEE**

Councillor Mrs M Ewings (Chairman)  
Councillor C Rogers (Vice Chairman)

Councillors B Trew, E Sanders, J Sellis, E Sherrell, Mrs J Whitcomb

Councillor H Smith (Mayor) Councillor Mrs S Bailey (Deputy Mayor)

Councillor Mrs A Johnson (Chairman – Finance and General Purposes Committee)

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## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

### **2. DECLARATIONS OF INTEREST**

To receive disclosures of unregistered other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you

must immediately disclose it. Under the Code of Conduct Councillors with an interest – whether or not it is a disclosable pecuniary interest, or other interest, must leave the room for the duration of consideration of the item to which the interest relates.

### **3. CONFIRMATION OF MINUTES**

- a) To confirm the Minutes of the Meeting of the Properties Committee held on Tuesday 27<sup>th</sup> May 2014 as a correct record (previously circulated)
- b) Matters arising – to review the Action Log for the Properties Committee (circulated separately)

### **4. SERVICE REPORTS**

To consider the following reports:-

- i. General Manager's Report (enclosed);
- ii. Works Department Report (enclosed);
- iii. Pannier Market Report (enclosed);
- iv. Town Hall Report (enclosed).

### **5. GUILDHALL**

To consider and express any views to the Finance and General Purposes Committee and Council in respect of the above (please refer to the report(s) circulated with the Agenda for the Finance and General Purposes Committee).

**Note** in accordance with the Code of Conduct and proper commercial practice any discussion regarding negotiations for the acquisition of the premises shall take place under the provisions of Agenda Item 8 below and not in open session.

### **6. ITEMS FOR INFORMATION**

To note the following matters which are circulated for information only:-

- a) Strategic Leisure Review - to note any Properties Committee related matters arising from the Borough Council soft market testing exercise (enclosed – note, also referred to the Finance and General Purposes Committee regarding any financial implications)
- b) Notes of the Meeting of the Town Hall and Pannier Market Consultative Group Meeting held on the 10<sup>th</sup> June 2014 (enclosed)

### **7. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN**

Matters which the Chairman decides are urgent and the reasons relating thereto – Councillors are reminded that if the matter is not specified on the Agenda no formally binding decision can be taken on it.

### **8. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be discussed to consider that the press/public be excluded from the Meeting for the following item of business

## **9. LEGAL AND FINANCE MATTERS**

(**CONFIDENTIAL** by virtue of relating to legal matters and/or the financial or business affair of persons other than the Council)

- a) To Consider Legal Proceedings in relation to an instance regarding Dogs in the Meadows and related aggravating circumstances.
- b) Any other relevant Property Matters

Councillors are reminded that if a matter has not been specified on the Agenda no formally binding decision can be taken on it.