

AGENDA ITEM 10b

NOTES OF THE ZOOM MEETING of the TOWN HALL & MARKETS CONSULTATIVE GROUP held on TUESDAY the 23rd March 2021 at 5.30pm.

PRESENT

Representing Tavistock Town Council

Councillor Mrs A Johnson (Mayor ex officio)

Councillors P Squire, B Smith, Mrs G Parker, A Lewis, A Hutton,

Representing Market Traders' – R Jones

Representatives of COVID-19 - Mr K Bruce, Mrs D King,

Representing shops in the Pannier Market surround – Christine Rickard

Representing Users of the Town Hall – none present

Representing BID – Chris Palmer

Representing the Chamber of Commerce – Mr T Randell

Officers – General Manager (GM), Town Hall & Events Manager (TH&EM), Market Reeve & Designated Premises Supervisor (MRDPS)

1. APOLOGIES

Apologies for absence had been received from Mrs S King & Cllr Alick Venning

2. CONFIRMATION OF NOTES

- a) The Notes of the Meeting of the Town Hall & Markets Consultative Group held on Wednesday 24th February 2021 were received and endorsed as an accurate record.
- b) There were no matters arising.

3. PANNIER MARKET/BUTCHERS HALL FOLLOWING ROADMAP ANNOUNCEMENT

a)

- The MRDPS confirmed that the Pannier Market would be reopening on Tuesday 13th April and outlined operating dates and times.
- The MRDPS advised that whilst banners, signage and safety measures were being reviewed and updated, the operating layout of the Pannier Market would remain as it was in the latter part of 2020.
- The interim measures being offered to the perimeter cafes such as the use of marquees for their outside seating during the initial period of reopening where inside seating was not permitted, was explained.
- Following a question on market table rent, the MRDPS advised that the tables would be charged at the normal hire charge of £9 per table.
- The TH&EM gave an update on the cancellations of the early April events in Butchers' Hall and advised that all bookings planned from April 17th onwards would be going ahead as scheduled.

- The TH&EM gave an update on the repair works due to be carried out on the Butchers Hall roof and advised that the scaffolding would be erected shortly, with works to be carried out towards the end of April.
- The TH&EM advised that Butchers Hall had been booked to be used as a polling station for the May elections which was a new booking for the venue.

b)

- The GM gave an update on the continued partnership activities with Tavistock BID and West Devon Borough Council regarding town centre reopening which included such aspects as improved signage, additional sanitiser units and the widening of walkways in sensitive areas.
- The TH&EM informed members that three new public hand sanitiser units had been ordered for the town and discussed their chosen locations, including the installation of one unit on Bedford Square.
- THE TH&EM discussed the new signage that was order for the town and for the Markets and Events complex and noted that there would be clear branding used all over the town to promote Tavistock as a safe town to visit. It was noted that there was going to be consistent branding approach between TTC, BID and WDBC to maximise the effect.
- The GM advised that all proposals and measures relating to town centre reopening would be under continual review as the needs of the town and restrictions change moving forwards.

c)

- The MRDPS & TH&EM gave an update on the advertising measures that were being implemented in order to maximise tourism for the town and encourage visitors, including new banners, traditional advertising, and an increase in social media presence along with the partnership working with WDBC and Tavistock BID.

4. TOWN HALL ARRANGEMENTS/BEDFORD SQUARE & EVENTS

- The TH&EM gave an update on the Town Hall and explained that reopening was still planned for August 2021, but that there was substantial work to be done to ensure that the building was ready to hold functions again with special consideration required in relation to bar led activities.
- The TH&EM gave an update on proposed enveloping roofing works to the Town Hall which were due to go out to tender shortly. It was explained that on completion of these works there would be a significant amount of making good internally.
- An update on a number and type of proposed events to be held in the Meadows in 2021 was provided.
- The TH&EM described what was required with regards to the aspects being considered in the planning for Goose Fair 2021, which related to general

improvements, e.g. Market Road and anticipated Covid related measures if the event was able to go ahead. It was explained that the operation of the park and ride provision would be looked at in detail for the next event.

- The MRDPS gave an update on plans for Bedford Square.
- The GM gave an update on progress relating to the Public Realm works taking place in the Guildhall car park and Guildhall Gateway Centre capital project. It was explained that it was hoped that the car-park could be reopened for April 12th but that adverse weather conditions were preventing the laying of the resin bonded surfacing.

5. ANY MATTERS RAISED BY REPRESENTATIVES

There were no further matters raised that were not discussed earlier.

6. ANY MATTERS RAISED BY REPRESENTATIVES OF THE TAVISTOCK BID

BID advised that they were looking to get new vinyl's to put up in some of the vacant shop windows to improve the appearance of the high street.

7. ANY MATTERS RAISED BY REPRESENTATIVES OF THE CHAMBER OF COMMERCE

The Chamber of Commerce discussed explained their on0going commitment to partnership working to help with the reopening of the town centre and issued an invite to the Breakfast Club.

8. URGENT BUSINESS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

No urgent business was brought forward by the Chairman

9. DATE OF NEXT MEETING

Tuesday 15th June 2021

The Meeting closed at 17:56pm

Signed.....

Chairman

Dated.....