

**TAVISTOCK TOWN COUNCIL
WORKS MANAGEMENT REPORT**

1. Works Department

Property Maintenance

The internal redecoration to one of the Market Road properties is anticipated to be completed by the end of the year, unfortunately due to other emergency works and installing the Christmas lights the job has suffered delays. The annual gas safety inspection identified required work which will be undertaken in line with the contractor's availability, this does not have an impact on letting the property.

Unfortunately, there has been further deterioration to the ceiling in one of the rooms in the Council Offices basement. The Works Manager is still awaiting a date for a site visit from an external contractor to discuss the necessary repairs to the lath and plaster ceiling.

An engineer is scheduled for the New Year to undertake the necessary repairs to the west dial on the St Eucstachius' church town clock, until that time the clock has been taken out of action in order to prevent any further damage.

Further investigations have taken place with regard to the commercial property on Duke Street previously reported on regarding water ingress. The reason for the leak has been identified and the Works Manager is currently working with the architect to ensure works can be undertaken in the New Year. A temporary repair will be undertaken prior to the Christmas break.

Following a water leak from one of the toilets in a commercial property on Duke Street, a section of the ceiling needed to be removed by a specialist external contractor due to suspected asbestos. The ceiling and water leak have now been repaired.

The Works Manager has commissioned all residential properties to have carbon monoxide detectors installed.

Grounds Maintenance

The Works Manager is still awaiting a response from DCC with regard to Bannawell Play Park and the much-needed repair works to the culvert. Upon a recent inspection the culvert remains blocked and the area flooded once again recently.

Following the unlawful felling of a tree on Cherry Walk earlier on in the year and a subsequent investigation undertaken by WDBC, the Works Manager has arranged as compensation to the Town Council for three new Cherry Trees to be planted. The trees were successfully planted early December and now form part of Cherry Walk.

Events & Community Working Partnerships

The Christmas light switch on / Dickensian Evening on was deemed a success. The Works Manager would like to thank the Works Department for all their hard work on the run and during the event.

There have been on going issues with the BID & TTC Christmas lights which have required regular repairs and call outs.

The Meadows has been provisionally booked for two dates summer 2023

**REBECCA ROWE
WORKS MANAGER
DECEMBER 2022**