

ADENDA ITEM No. 12i**General Manager's Overview****MONTHLY REPORT****June/July 21****Council Project based Summary*****Cost Code 903 5212 THI Guildhall Public Realm***

Practical completion was issued on 24th June and the car-park was opened to the public that evening.

Additional contract overspend as previously reported relates to the change in specification to the floor lights and the modifications to the entrance tarmacadam and pavement.

Final account has been agreed.

Cost Code 109 4823 Guildhall Refurbishment

Specific to the project programme, practical completion has been agreed by the Steering Group and principal contractor/architect for Friday 13th August.

Outstanding works remaining include, final fix for intruder and fire alarms, localised redecoration works, installation of bronze liners within four entrances, installation of two glass doors, relocation of BT service line, upgrade of incoming water supply by SWW, door lock installation and suiteing and a full commercial clean. Snagging of the main contract was undertaken on 15th July. Works expected to be outstanding post practical completion include SWW service upgrade and installation of glass doors.

Capital team, steering group, NLHF monitor, interpretation and future operational meetings have been held during this period.

The interpretation fit out commenced early July with an anticipated completion by end of August.

Separately funded projects such as the audio visual installation are planned for September with the Gateway Centre opening anticipated for the last quarter of 2021. Prior to opening, TTC and THT Officers will partially occupy from week commencing 16th August.

Butchers Hall external works

An agreement has been reached regarding specification and costs between the client and AD Williams, which is a robust solution regarding rectification of water ingress issues as previously reported.

Scaffolding has been erected and all previously decorated areas have been rubbed down and prepared for redecoration. The previously specified paint product was no longer being manufactured and a new product was sourced and all prepared surfaces have now been decorated. Works outstanding include repairs to RWGs and the installation of glazing screens to all sections of the clearstory detail on three out of the four elevations.

Completion agreed for August 2021, including removal of scaffolding.

The programming of these works have no impact of planned events within the property.

Town Hall external works

As previously reported, tenders are being prepared to undertake modifications to the roofing structure above the Mayors Parlour and front entrance lobby. Alterations have been undertaken to two rainwater downpipes (including installing rodding plates) to the rear which had caused water ingress and internal damage, to ensure that they can be cleared more effectively on a regular basis (rear of tower and corner downpipe adjacent to Dukes to Go). Internal redecoration works are on-going, primarily to the main entrance stairway and lobby area. Plaster repairs have been planned for the main hall and North entrance stairway access.

Guildhall toilets provision

DOFF cleaning has been carried out to the Guildhall toilets (internal and external), War Memorial and Court Gate archway.

A programme of works has been agreed with RM Builders, which will include an internal/external redecoration of the toilet provision, replacement of some sanitary ware, and repairs to the RWGs, following on from practical completion of the Guildhall project. The planned resurfacing around the toilets, is more challenging around programme, due to the on-going supply issues specific to resin.

Contractual arrangements are in place and agreed between TTC/WDBC specific to cleaning regime and monitoring/management of contracts.

Community based Summary

A recycling initiative has been implemented with SHARE in partnership with TTC for a period of 12 months, with Tavistock operations based at Pixon Lane. The ships container was handed over on 21st July for this project, with Share Recycling for Charity Project sending their recycled materials to Terracycle. In addition to this the Council has reviewed some of its office arrangements have implemented a system specific to paper recycling, as an addition to

processes specific to compaction of general waste, compaction and bailing of cardboard, glass recycling and other initiatives specific to upcycling and recycling of green waste at Plymouth Road Cemetery.

Partnership activities/discussions are continuing with Tavistock BID regarding town-centre reopening, advertising/promotion, securing grant funding, Tour of Britain and other events etc.

Operational Update

- The Commercial and Community Service Plan for 2021/22 has been endorsed and is in operation.
- Ongoing work to 10 Year Property Maintenance Plan, Management Plane for Whitchurch Down 2021-2026 and maintenance plan for Guildhall Complex.
- Investigations are being carried out in liaison with Environment Agency specific to Market Road boundary infrastructure abutting the River Tavy.
- Members should be aware of the ongoing significant challenges regarding recruitment (with numerous non-productive advertisements) across all areas of activity, but with greater concern specific to the hospitality sector which is a red flag to the Councils' ability to deliver market and events led activities, especially with the planned re-opening of the Town Hall in August and the uncertain possibility of Goose Fair being held in October (dependent on restrictions and public health messaging).

Yours Sincerely



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