

**TAVISTOCK TOWN COUNCIL  
BUDGET AND POLICY COMMITTEE  
TUESDAY 2<sup>nd</sup> JUNE 2020**

**BRIEFING NOTE  
CALENDAR OF MEETINGS**

**1. INTRODUCTION**

- 1.1 The Committee will be mindful that, typically in May, the Council adopts a Calendar of Meetings for each new Civic Year.
- 1.2 It is recognised that, in the current circumstances (health emergency), it is neither possible nor prudent to seek to set a timetable in stone. However, it is suggested it is helpful to provide a programme (which may alter subject to relevant factors) in order to enable forward planning and effective business management to take place.

**2. CONCLUSION**

- 2.1 The appended draft Calendar of Meetings anticipates a graduated return to 'normal' over the next quarter, acknowledging that factors such as timings may change.
- 2.2 It also recognises that, with the new legislation in place regarding ('virtual') Meetings there is no substantial impediment to a return to the normal practice of Committees reporting their recommendations to Council. Accordingly, the Committee is invited to endorse same.
- 2.3 One further point arises, Members will recall that the Town Civic Ball was previously provisionally postponed to September. In the current circumstances, and having discussed the matter with the Mayor, a view is requested regarding whether it might now be appropriate to cancel for this (ie 2019-20) year.

**3. RECOMMENDATION**

- 3.1 The review and adoption of the draft Calendar of Meetings 2020-21 (subject to any future amendments as may be necessitated by developments, either in the progress of the Health pandemic, or legislation) is commended to the Committee with the

associated return to reporting to Council and cancellation of the Civic Ball.

**CARL HEARN  
TOWN CLERK  
MAY/JUNE 2020  
TAVISTOCK TOWN COUNCIL**

# Provisional Programme of Meetings 2020-2021

- Council Meetings are held on Tuesdays at 5.00pm\* on an approximate six-weekly cycle
- Development Management & Licensing Committee (DM&L) - formerly Plans Committee, meets on a three-weekly cycle at 5.00pm \*
- Budget & Policy Committee Meetings are held on Tuesdays at 5.00pm \*
- \* Early evening meetings (5pm) for the duration of the Coronavirus emergency thereafter DM&L 6.15pm, B&P 6.30pm and Council 6.45pm
- N.B. Where possible the Council does not hold Meetings in August.

	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY
1		1	1 Sat	1 DM&L	1	1 Sun	1 B&P	1 B/Hol	1	1	1	1 Sat
2	2 B&P	2	2 Sun	2	2	2 DM&L	2	2 Sat	2	2	2 B/Hol	2 Sun
3		3	3	3	3 Sat	3 Council	3	3 Sun	3	3	3 Sat	3 B/Hol
4		4 Sat	4	4	4 Sun	4	4	4	4	4	4 Sun	4
5		5 Sun	5	5 Sat	5	5	5 Sat	5 DM&L	5	5	5 B/Hol	5
6	6 Sat	6	6	6 Sun	6 Whit. Down	6	6 Sun	6	6 Sat	6 Sat	6 B&P	6
7	7 Sun	7 TH&M	7	7	7	7 Sat	7	7	7 Sun	7 Sun	7	7
8		8	8 Sat	8 B&P	8	8 Rem. Sunday	8 TH&M	8	8	8 DM&L	8	8 Sat
9	9 DM&L	9	9 Sun	9	9	9	9	9 Sat	9	9 Council	9	9 Sun
10		10	10	10	10 Sat	10	10	10 Sun	10	10	10 Sat	10 DM&L
11		11 Sat	11 DM&L	11	11 Sun	11	11	11	11	11	11 Sun	11 Pre AM
12		12 Sun	12	12 Sat	12 DM&L	12	12 Sat	12 B&P	12	12	12	12
13	13 Sat	13	13	13 Sun	13 Pre GF	13	13 Sun	13	13 Sat	13 Sat	13 Whit. Down	13
14	14 Sun	14 B&P	14	14 Cemetery Walkabout	14 Goose Fair	14 Sat	14	14	14 Sun	14 Sun	14	14
15		15	15 Sat	15 Council	15	15 Sun	15 Council	15	15	15	15	15 Sat
16		16	16 Sun	16	16	16	16 DM&L	16 Sat	16 DM&L	16 ATM	16	16 Sun
17		17	17	17	17 Sat	17	17	17 Sun	17	17	17 Sat	17
18		18 Sat	18	18	18 Sun	18	18	18	18	18	18 Sun	18 AM
19		19 Sun	19	19 Sat	19	19	19 Sat	19	19	19	19 DM&L	19
20	20 Sat	20	20	20 Sun	20 B&P	20	20 Sun	20	20 Sat	20 Sat	20 Council	20
21	21 Sun	21 DM&L	21	21	21	21 Sat	21	21	21 Sun	21 Sun	21	21
22		22	22 Sat	22 DM&L	22	22 Sun	22	22	22	22	22	22 Sat
23	23 Council	23	23 Sun	23	23	23	23	23 Sat	23 B&P	23 TH&M	23	23 Sun
24		24	24	24	24	24 DM&L	24 Stat	24 Sun	24	24	24 Sat	24
25		25 Sat	25	25	25	25	25 B/Hol	25 DM&L	25	25	25 Sun	25 B&P
26		26 Sun	26	26 Sat	26	26	26 Sat	26 Council	26	26	26	26
27	27 Sat	27	27	27 Sun	27	27	27 Sun	27	27 Sat	27 Sat	27	27
28	28 Sun	28 Council	28	28	28	28 Sat	28 B/Hol	28	28 Sun	28 Sun	28	28
29		29	29 Sat	29 TH&M	29	29 Sun	29 Stat	29	29	29	29	29 Sat
30	30 DM&L	30	30 Sun	30	30	30	30	30 Sat		30 DM&L	30	30 Sun
		31	31 B/Hol		31	31 Sat		31 Sun		31		31 B/Hol

