

AGENDA ITEM No. 5

Notes from the virtual Meeting of the **Grants Panel** held on **Tuesday 9th November, 2021** at **5.30pm**

In attendance – Councillors J Ellis, A Hutton, J Moody, Mrs G Parker, B Smith and H Smith

Assistant to the Town Clerk

Apologies received from – Councillor Ms L Crawford

The Panel had reviewed the Applications received by the deadline, against the newly adopted Grant Application process (Minute No. 142 refers).

The score provided by each Panel member for each Application had been collated by the Assistant to the Town Clerk, with the final average scores having been provided to Panel members prior to the meeting.

During the ensuing discussion particular reference was made to;

- that due to the scoring criteria contained within the new process i.e. any Application which received a score of '0' against any of the questions would not be considered for a Grant. As all Applications received in 2021 had received at least one score of '0', this meant all Applications received were ineligible for a Grant;
- that the minimum average score of 12 which had previously been agreed had meant that only 4 out of the 7 Applications received would be eligible for a Grant this year. This amounted to a total of £ 2, 860 to be distributed;
- that it was felt whilst the new process was more clear cut when assessing Applications received than previously, due to the criteria that had previously been agreed it was a 'harsher' process;
- that other Grants were available in the town from the Locality Budgets of both West Devon Borough and Devon County Councillors;
- that any changes required to the newly adopted process to make Grants more accessible would require the decision of the Council.

RECOMMENDED THAT Tavistock Town Council agree to the following amendments to the newly adopted Grants process;

- a) remove the criteria that for a Grant to be considered an Application must have a positive outcome to ALL questions (i.e. no zero scores); and
- b) that the total average score previously set at 12 to be eligible for a Grant, be reduced to an average score of 10; and
- c) in the event Applications are received which score more than 10, and which total more than the budgeted sum, those Applications to be assessed on their merits by the Grants Panel

Meeting ended at 6.20pm.

Date of next Grants Panel Meeting – (tbc) at 5.30pm