

## **AGENDA ITEM 5a**

**NOTES** from the **MEETING** of the **GRANTS PANEL** held on **TUESDAY 22<sup>nd</sup> OCTOBER 2024** at **6.00pm** in the **COUNCIL CHAMBER, DRAKE ROAD, TAVISTOCK.**

Present: Councillors Mrs A Johnson, N Martin, J Moody, T Munro, B Smith, P Ward.

In attendance – Town Clerk, Assistant to the Town Clerk, Financial Administrator.

### **1. APPOINTMENT OF CHAIRMAN**

Nominations were invited for the appointment of a Chairman for the 2024 Grant Application period.

A nomination was received in respect of Councillor B Smith, which was duly seconded. Following a vote, Councillor Smith was appointed as the Chairman.

### **2. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillors A Hutton and Mrs B Moody.

### **3. DECLARATIONS OF INTEREST**

The following Declarations of Interest were made:

- Councillor Mrs A Johnson in respect of the application from The Printworks, by virtue of being the Council's representative on that organisation;
- Councillor T Munro in respect of the applications from;
  - Tavistock Musical Theatre Company, by virtue of providing engineering support to the group; and
  - Transition Tavistock by virtue of providing background support to the organisation;
- Councillor J Moody in respect of the application received from Tavi Fringe by virtue of his previous involvement with the group;
- Councillor P Ward in respect of the application from TaviHelps by virtue of being an occasional volunteer with the group.

### **4. GRANTS SEEKING 'IN-KIND' SUPPORT**

With the consent of the Meeting the Town Clerk provided an oral update in connection with a discussion at the recent Meeting of the Budget & Policy Committee – both in connection with the above and, more particularly, related Grant Application No. 11 on the Schedule of applications (TaviHelps):-

- a) **Grant Application No. 11 (Tavi Helps)** – the Town Clerk and Members who had been in attendance advised of the views of the Budget & Policy Committee previously, together with an accompanying request that the Grants Panel defer consideration of this application pending consideration of the matter by Council for the reasons outlined.

In the ensuing discussion, and following consideration of the matters raised at the Budget & Policy Committee, there was consensus:

AGREED THAT the request to refer/defer consideration of the application to Council and Budget & Policy Committee be acceded to.

Note:- in the circumstances, and further to Minute No. 182, it would accordingly fall to the Council at its next Meeting to determine such arrangements or assurances as might be required in order for consideration of the application to proceed.

- b) **Introduction/Consolidation of Arrangements for the Treatment of Grant Applications for 'In Kind' Support.** - the Panel considered the previously circulated Briefing Note of the Town Clerk (Appendix 1) in respect to 'In Kind' Grants which set out, for consideration, potential arrangements to regularise the treatment of grant applications for different types of 'in kind' support.

In the ensuing discussion reference was made, in particular, to the differing scale, type and duration of such requests, past practice/potential future arrangements, examples, where/how same might appropriately be determined, and how the matter might be taken forward. There was consensus and it was:

AGREED THAT the next Meeting of the Budget & Policy Committee and Council be invited to consider the Briefing Note and associated arrangements for a Policy in connection with the treatment of requests for 'in-kind' assistance.

Note: All Grant Applications received, together with a copy of the foregoing Briefing Note, were available for viewing in the Councillor Portal.

## **5. REVIEW OF THE GRANT APPLICATIONS RECEIVED**

The Grants Panel considered those applications for grants and financial support which had been received by the deadline (Application Numbers 1-10 and 12-15 refer).

Reference was made to the overall sum applied for, which amounted to £ 23,208.47 against an available Community Grants budget of £20,000.

During the discussion arising reference was made, in particular, to:

- i. the wide-ranging projects and activities covered by the applications received;
- ii. that the arts, sport, youth, older persons, family and community groupings were all covered, so most sectors of the community would benefit;
- iii. that all the applications received were deemed to be worthy of receiving grant funding, although some might not receive full funding due to the budget limitations;
- iv. that grant funding of £4,000 per annum (20% of the overall budget) had previously been agreed until 2027 for the Citizen's Advice Bureau, so this would remain;
- v. that by allowing full Grants to the three organisations which had applied under the smaller grant scheme (for £500), and reducing all other Grants by 20% (apart from the CAB) this would allow all organisations to receive a Grant but still come within the budget and also allow a residual balance, (£2,310) in case any emergency grant applications were received at a later date;
- vi. that for the first time, two applications had been received from one organisation, albeit for different projects. It was agreed that only one application could be successful, with the 2<sup>nd</sup> application not being proceeded with.

AGREED THAT the Budget & Policy Committee and Council be invited to:

a) agree the following Grants ;

No.	Organisation	Amount applied for	Amount agreed
1	TASS	£2,500	£2,000
2	West Devon Arts Workshop CIC	£1,130	£920
3	Goose Fair Open Day	£ 500	£500
4	Tavistock Music Theatre Company	£500	£500
5	The Printworks	£ 1,000	£800
6	Tavi Fringe	£ 1,150	£920
7	Tavistock Museum	£ 2,496.47	£2,000
8	Stannary Brass Band	£1,486	£1,190
9	TASS Life Projects	£2,496	Nil (see vi above)
10	Robey Trust	£500	£500
11	TaviHelps		Deferred (see 4(a) above)
12	Tavistock Rugby Club	£ 1,700	£1,360
13	Transition Tavistock	£ 1,250	£1,000
14	Tavistock Cricket Club	£ 2,500	£2,000

15	CAB	£ 4,000	£4,000
		Total allocated	£17,690

b) agree to add an additional provision to the 2025 and future Grant Policy, which would state that only one application per year would be considered from any one organisation.

Noted That Councillor Mrs A Johnson Declared an Interest in Application No. 5 and requested it be recorded she did not speak or vote on same.

**6. GRANTS PRESENTATION EVENING**

It was reported that historically all Councillors had been invited to attend the Grants Presentation Evening, to allow them to network and meet representatives of the various charities and organisations which had been successful in securing grant funding. It was felt to be a worthwhile event to bring grantees together with one-another and the Council.

In more recent years it had only been members of the Grants Panel which had attended the event.

In view of the perceived benefits of all Councillors being in attendance, it was:

AGREED THAT the Budget & Policy Committee and Council be invited to agree for the Grants Presentation Evening, scheduled for 15<sup>th</sup> May 2025, an invitation be extended to all Town Councillors to attend.

The Meeting ended at 6.50pm.

Chairman .....

Date.....