

Tavistock Town Council
Budget Monitoring Report 31st July 2021

Year to 31st July 2021 = 33.33% of year

		Actual Last Year	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Exp	Funds Available	% Spent	
	Total Expenditure	£ 1,077,674	£ 450,005	£ 1,706,370	£ 1,256,365	£ 30,273	£ 1,226,092	28.1%	
	Total Income	£ 1,447,920	£ 769,479	£ 1,697,967	£ 928,488	£ -	£ -	45.3%	
	Net Expenditure over Income	£ 370,246	£ 319,474	-£ 8,403	£ 327,877				
Code	Expenditure Detail	Actual Last Year	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent	Notes
3001	COST OF SALES-DRINK	1383	0	8000	8000	620	7380	7.8%	
3011	BAR SUPPLIES	658	0	350	350		350	0.0%	
3020	Purchase Promotional Material	0	0	500	500		500	0.0%	
	Total Direct	2040	0	8850	8850	620	8230	7.0%	
Code	Expenditure Detail	Actual Last Year	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent	Notes
4001	SALARIES	597155	199299	829678	630379		630379	24.0%	Reduced staffing levels
4003	Pension Added Years	0	0	1100	1100		1100	0.0%	
4004	WAGES	809	2367	3000	633		633	78.9%	Agency Workers
4005	Temporary/Agency Staff	3200	12430	0	(12,430)		(12,430)	0.0%	
4006	PROTECTIVE CLOTHING/UNIFORMS	1973	1907	3000	1093	145	947	68.4%	New staff
4007	CONFERENCES/MEETINGS	82	269	2250	1981		1981	11.9%	
4008	COURSES/TRAINING	1497	1594	8000	6406	1982	4424	44.7%	Refresh H&S + ROSPA
4009	TRAVEL	50	0	1125	1125		1125	0.0%	
4010	MISC STAFF COSTS	2660	159	200	41		41	79.5%	
4011	RATES	118239	114067	131695	17628		17628	86.6%	Typically annual
4012	WATER RATES	7151	2711	15425	12714		12714	17.6%	
4014	ELECTRICITY	17472	3096	36400	33304		33304	8.5%	
4015	GAS	9921	4673	26250	21577		21577	17.8%	
4016	CLEANING AND RUBBISH	29145	8323	45360	37037	7286	29751	34.4%	Committed future spend (Depot)
4017	License - PC Software	3231	816	3350	2534		2534	24.4%	
4020	MISC EXPENSES	5809	270	21450	21180	1	21179	1.3%	
4021	Tel. Calls/Service & Broadband	10443	3609	11050	7441	102	7338	33.6%	
4022	POSTAGE	1568	616	3100	2484	300	2184	29.5%	
4023	STATIONERY/PRINTING	1989	425	4700	4275	403	3873	17.6%	
4024	SUBSCRIPTIONS	3638	2944	2598	(346)		(346)	113.3%	Typically annual
4025	INSURANCE	32424	21275	28500	7225		7225	74.6%	Principally annual
4027	Photocopier hire and usage	6754	1905	5500	3595		3595	34.6%	
4028	REGALIA	376	0	250	250		250	0.0%	
4029	TOWN ADVERTISING	310	483	4000	3517		3517	12.1%	
4030	RECRUITMENT ADVTG	1436	1602	1500	(102)		(102)	106.8%	Recruitment difficulties
4031	OTHER ADVERTISING	5042	1623	20000	18377	14	18363	8.2%	
4032	WEBSITE DESIGN/M'TCE	305	0	600	600		600	0.0%	

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4033	CIVIC BALL EXPENDTRE	0	0	3500	3500		3500	0.0%	
4034	PUBLIC RELATIONS	0	140	2500	2360		2360	5.6%	
4036	PROPERTY MAINTENANCE	15402	4841	68750	63909	10693	53216	22.6%	Budgets to be adjusted
4037	GROUNDS MAINTENANCE	12678	12839	30000	17161	830	16331	45.6%	Budgets to be adjusted
4038	CONTRACT MAINTENANCE	20761	8422	34050	25628	1015	24613	27.7%	
4041	EQUIPMENT HIRE	969	824	1800	976	85	892	50.5%	Includes Cherry Picker
4042	EQUIPMENT MAINT'CE	5038	3077	21100	18023	958	17066	19.1%	
4043	VEHICLE RUNNING COST	10450	4125	16750	12625	39	12586	24.9%	
4044	PERFORMING RIGHTS	2799	195	3500	3305		3305	5.6%	
4045	I T MAINTENANCE/SUPPORT	12857	3169	14050	10881	40	10841	22.8%	
4046	EQUIPMENT PURCHASE	6824	2161	15000	12839	1185	11653	22.3%	
4047	GEN\WKS MGRS BUDGET	700	20	2000	1980		1980	1.0%	
4048	PARK & RIDE EXPEND	0	0	11500	11500		11500	0.0%	
4050	POOP SCOOP/DOG WARDEN	5358	0	7000	7000		7000	0.0%	
4051	BANK CHARGES	2891	1125	4000	2875		2875	28.1%	
4053	LOAN INTEREST	21112	2843	22762	19919		19919	12.5%	
4054	LOAN CAPITAL REPAID	36208	11096	42265	31169		31169	26.3%	
4055	Professional Fees (other)	0	0	2000	2000	150	1850	7.5%	
4056	LEGAL EXPENSES	21744	6183	27500	21318		21318	22.5%	
4057	AUDIT FEES	3236	(2,402)	4040	6442		6442	(59.5%)	Accounting adj/prior year refers
4058	Professional Fees - Properties	11151	469	12000	11531	2885	8646	27.9%	
4059	ACCOUNTANCY FEES	5522	(725)	5000	5725		5725	(14.5%)	Accounting adj/prior year refers
4062	MAYORS ALLCE	0	1000	2000	1000		1000	50.0%	Paid twice yearly
4063	Civic/Ceremonial Expenses	370	317	5000	4683		4683	6.3%	
4064	TWINNING EXPENSES	0	0	250	250		250	0.0%	
4065	ELECTIONS	0	0	1500	1500		1500	0.0%	
4067	COMMUNITY GRANTS	10951	0	17500	17500		17500	0.0%	
4073	PATHS MAINTENANCE	0	0	2500	2500		2500	0.0%	
4076	TOWN SIGNS	0	0	600	600		600	0.0%	
4078	Localism	50	0	20000	20000		20000	0.0%	
4083	CHE SOCIAL FUND	(6,565)	0	0	0		0	0.0%	
4089	H R & H & S SUPPORT	2450	7	2500	2493	900	1593	36.3%	
4091	TOWN HALL ENTERTAINERS	0	0	300	300		300	0.0%	
4092	TOILET CLEANING CONT (WDBC)	1000	(1,000)	1000	2000		2000	(100.0%)	
4093	TH MANAGER'S BUDGET	0	519	1000	481		481	51.9%	
4094	MARKET REEVE BUDGET	579	400	1000	600		600	40.0%	
4096	CLLRS ALLOWANCE	7922	2728	8687	5959		5959	31.4%	
4097	Cllr IT Allowance	0	0	1000	1000		1000	0.0%	
4099	THT GRANT	0	0	35000	35000		35000	0.0%	
4102	ANCIENT MONUMENTS	0	226	1000	774		774	22.6%	
4108	CHRISTMAS LIGHTS	(307)	0	5000	5000		5000	0.0%	
4112	TOWN CLERK'S BUDGET	265	0	1000	1000		1000	0.0%	

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4114	ASST TC BUDGET	285	840	1000	160	640	(480)	148.0%	Adjustment req re PO miss match
4117	TOWN CLOCK	0	68	1500	1432		1432	4.5%	
4120	EX WDBC PUBLIC TOILETS	0	0	26000	26000		26000	0.0%	
4134	MAYORS F'RAISING DON'N	218	0	0	0		0	0.0%	
4135	TOWN CRIER EXPENSES	35	35	35	0		0	100.0%	
4136	TOWN HALL EVENTS COSTS	0	0	1000	1000		1000	0.0%	
	Total Overhead	1075633	450005	1697520	1247515	29653	1217862	28.3%	
Code	Income Detail	Actual Last Year	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent	Notes
1000	INTERMENTS	29414	14698	24000	9302			61.2%	
1008	Insurance Claims Received	2687	0	0	0			0.0%	
1010	RENT RECEIVED - INVOICE	428085	195620	376961	181341			51.9%	Typically quarterly
1011	INSURANCE RECHARGED	2150	1750	2250	500			77.8%	Principally annually
1020	LETTING INCOME - INVOICE	28386	22066	36000	13934			61.3%	
1021	EQUIPMENT HIRE INC	267	250	1500	1250			16.7%	
1022	FORFEITED DEPOSITS	162	0	0	0			0.0%	
1023	TH KITCHEN LETTING INCOME	0	0	2000	2000			0.0%	
1033	CIVIC BALL INCOME	(4,256)	0	2500	2500			0.0%	
1040	MARKET TOLLS	89825	94601	326350	231749			29.0%	
1041	ELECTRICITY RECOVERY	207	150	450	300			33.3%	
1043	MARKET STORAGE	3553	1535	5000	3465			30.7%	
1044	MARKET LOCK-UPS - INVOICE	5806	7622	28140	20518			27.1%	
1045	MARKET CARRIER BAGS	328	170	250	80			68.0%	
1046	WATER RATES RECOVERY	2516	727	240	(487)			302.8%	
1050	CAR PARK FEES	3845	3213	20000	16787			16.1%	
1060	GOOSE FAIR INCOME	0	0	41500	41500			0.0%	
1061	PARK & RIDE INCOME	0	0	6500	6500			0.0%	
1068	Legal Fees Recovered	2770	77	0	(77)			0.0%	
1071	STAFF COSTS RECOVERED	965	447	0	(447)			0.0%	
1072	Grant Funding -WHS G'hll Proj	20368	16850	0	(16,850)			0.0%	
1074	Government Grants	68702	5010	0	(5,010)			0.0%	
1076	PRECEPT	728255	400158	800316	400158			50.0%	Paid in two instalments
1080	MISC INCOME	9231	3390	1510	(1,880)			224.5%	
1081	Garden Festival Income	(1,970)	0	0	0			0.0%	
1082	DEPOT SEAT INCOME	550	1100	500	(600)			220.0%	
1090	INTEREST RECEIVED	1880	46	1500	1454			3.1%	
1100	BAR SALES	(708)	0	20000	20000			0.0%	
1130	Bar Extension & Licences	0	0	500	500			0.0%	
1175	PROCEEDS OF ASSET DISPOSALS	24903	0	0	0			0.0%	
	Total Income	1447920	769479	1697967	928488	0	0	45.3%	