

AGENDA ITEM No 6

MINUTES of the Meeting of the **BUDGET AND POLICY SUB - COMMITTEE** held at the Council Chamber, Drake Road, Tavistock on **TUESDAY** the **6TH DECEMBER, 2016** at **7.00PM.**

PRESENT Councillor Mrs M Ewings (Chairman)

Councillors Mrs A Johnson, P Palfrey, P Sanders, H Smith, P Ward and P Williamson.

Councillor P Squire (Ward Member)

IN ATTENDANCE Town Clerk, General Manager, Assistant to the Town Clerk

173 CONFIRMATION OF MINUTES

RESOLVED THAT the Minutes of the Meeting of the Budget and Policy Sub-Committee held on Wednesday 2nd November, 2016 be confirmed as a correct record and signed by the Chairman.

174 APOLOGIES FOR ABSENCE

No apologies for absence have been received – all Members were present.

175 DECLARATIONS OF INTEREST

The following declarations of interest were received:

- a) Councillor Mrs A Johnson
 - i) in relation to Kingdon House – a personal non-prejudicial interest by virtue of serving upon the Board;
 - ii) St Eustachius Church – a personal non-prejudicial interest by virtue of service as a "Friend" of the Church.
- b) Councillor P Sanders
 - i) St Eustachius Church - a personal non-prejudicial interest by virtue of a spouse holding office with the organisation concerned.
 - ii) Tavistock Rugby Club - a personal non-prejudicial interest by virtue of service as Vice President.

176 APPLICATIONS FOR FINANCIAL ASSISTANCE 2017/18

The Sub-Committee considered a Schedule of Applications (Appendix 1) for grants from local organisations arising from which it was:

RECOMMENDED THAT

- a) West Devon Art Workshops – in view of the project falling partly within the current and not next financial year no grant be made
- b) Tavistock Carers' Support Group
A grant of £500 be made
- c) Kingdon House Community Association
A grant of £2,500 be made

Noted that it was also anticipated that a grant would be submitted to the THI scheme in connection with repair/restoration works shortly.

- d) Make a Difference Tavistock
A grant of £700 be made
- e) Junior Life Skills
The Council make the Town Hall available for the identified events at no charge
- f) Tavistock Swimming Club
A grant of £2,000 be made
- g) Tavistock Parish Church
A grant of £1,000 be made

Noted that Councillors Mrs M Ewings, Mrs A Johnson and P Sanders requested it be recorded that they abstained from voting in connection with the above application.

- h) Tavistock Edge
A grant of £350 be made to meet the costs of insurance
- i) The Tavistock Passion
A grant of £1,000 be made

Noted that Councillors Mrs A Johnson and P Sanders requested it be recorded that they abstained from voting in connection with the above application

- j) Tavistock Rugby Club
A grant of £500 be made
- k) Tavistock Festival
In view of the re-configuration as a CIO no grant be made

- l) Tavistock Physically Challenged Group
A grant of £1,000 be made
- m) Tavistock Heritage Festival
A grant of £1,500 be made
- n) Tavyside Patients' Association
A grant of £150 be made
- o) The Robey Trust Ltd
A grant of £900 be made
- p) Stannary Brass Band
A grant of £500 be made
- q) Tavistock and District Transport Partnership
Consideration of this application be deferred pending receipt of additional information
- r) Tavistock Museum Charitable Trust
In view of the lack of detail associated with the application no grant be made
- s) Torrige, North, Mid and West Devon Citizens' Advice Bureau
A grant of £3,000 be made

177 COUNCIL BUDGET AND PRECEPT 2017-18

The Sub-Committee considered a revised Draft Budget (Appendix 2) incorporating the proposals of the previous Meetings as endorsed by Council, together with a proposed Precept in the sum of £123.45 per Band D Property representing an increase of 4.18%.

RECOMMENDED THAT

- a) The proposed Council Budget 2017-18 be approved and adopted.
- b) The Precept for Tavistock Town Council 2017-18 be adopted and endorsed in the sum of £123.45 per Band D property equivalent.

178 TAVISTOCK GUILDHALL GATEWAY CENTRE INITIATIVE

The Sub-Committee considered the Report of the Town Clerk (Appendix 3) in connection with the above. In the ensuing discussion particular reference was made to the areas of change emerging from the project during the Development Stage arising from which it was:-

RECOMMENDED THAT Tavistock Town Council:

- a) Approve the preliminary Heads of Terms between Tavistock Town Council and Tavistock Heritage;

- b) Authorise the engagement of a resource to make early application for grants to support the scheme – both in terms of capital monies and on-going development costs;
- c) Endorse work with partners such as the Cornwall Mining World Heritage Site Office to secure matched funding;
- d) Adjusts its projected future budget position to reflect the increased costs identified – both capital (in the full amount pending any grant awards) and development (£30,000 in year 1 and £60,000 for 4 years thereafter pending any grant awards).

Noted that in response to a question it was confirmed any final scheme would be subject to confirmation by Council prior to submission of application to the Heritage Lottery fund.

179 STAFF MATTERS

The Sub-Committee received a brief oral update in connection with the outcome of a recent review of staff related matters within the organisation with associated observations.

180 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and having regard to the confidential nature of the business to be transacted it was:

RESOLVED THAT the Press and Public be excluded from the Meeting for the following items of business.

181 MOLLY OWEN CENTRE

(CONFIDENTIAL BY VIRTUE OF RELATING TO INFORMATION OF A COMMERCIAL SENSITIVE NATURE)

The Sub-Committee considered the Report of the Town Clerk in connection with the above.

RECOMMENDED THAT Council proceed along the lines as set out in Confidential Minute No181(a)

182 WORKS ON COUNCIL PROPERTIES AND ASSOCIATED MATTERS

(CONFIDENTIAL BY VIRTUE OF RELATING TO INFORMATION OF A COMMERCIAL SENSITIVE NATURE)

The Sub-Committee considered the report of the Town Clerk in connection with the above.

Arising from consideration of the above and, in the interests of fairness to all parties, it was:

RECOMMENDED THAT Tavistock Town Council

- a) Commission the incorporation of such tenant consultation and engagement measures as are appropriate within and alongside the

design schemes for Duke Street and Pannier Market works to identify and explore how best to work with tenants during a period of investment and improvement in properties;

- b) Authorise such other matters/actions as are necessary in consultation with the advisors to the Council to limit the liability of the Council to prospective claims;
- c) In connection with works on Duke Street - invoke the service charge clause as included in the Council standard lease in part – namely to have the affect of disregarding the cost of re-pointing works but recovering the appropriate fair share of cost associated with works to rainwater goods and windows.

The Meeting closed at 9.52 pm.

Chairman

Date