

Proposal for celebrations in Tavistock to mark Queen Elizabeth II's Platinum Jubilee

UPDATED v2

The proposal has been updated to reflect some changes to the rundown of the day, plus an update to funding achievements and event budget. It is unlikely that we will achieve funding of £10,000 from the Let's Create Jubilee Fund so this document now reflects changes we have made to reduce costs but still deliver a fantastic event for the town.

Date: [Thursday 2nd June](#)

Event: Jubilee Gala Day, featuring River of Hope pageant – 11:00-17:00

Date: [Friday 3rd – Saturday 4th June](#)

Event: Bands and Entertainment on Bedford Square – 12:00-16:00

What support are we asking for?

Funding

- Match funding of the BID contributions through provision of venues, some assets and cash for community-led elements.

Provision of venues and/or assets

- Bedford Square, Town Hall & Guildhall Car Park [2nd June](#) | 10am-5pm
- Loan of crowd control barriers if required
- Provision of marquees for stage and surrounding area on Bedford Square
- Provision of tables / chairs if available

Funding

Tavistock BID confirms contribution of funds to the value of £5,000 to this event.

Tavistock BID has secured additional funding of £2,499 through WDBC.

In addition, tickets could be sold to the Tea Dance in the Town Hall if funding falls short.

An application has been submitted to the Let's Create Jubilee Fund for £10,000*.

*Recent communication intimates that applications are high, putting success for ours in doubt.

TDCC will be seeking sponsorship as contribution for a screen on Bedford Square**.

**Still not a confirmed element of the event – pending additional funding.

Objective

To create a bank holiday weekend of entertainment and activities to commemorate the Platinum Jubilee, encouraging our community to come together to celebrate over the weekend.

The **Jubilee Gala Day – Thursday 2nd June** - will be a nostalgic day out for the community and other local visitors, celebrating the Queen's 70-year reign through a series of interactive experiences. It is intended to be a day of celebration which will also encourage footfall into the town from other areas.

The highlight of the day will be a Pageant featuring local school children carrying flags they have designed to showcase their hopes for the future. The procession will pass through town and the poles will then be positioned in the Churchyard as an art installation to be enjoyed throughout the weekend.

Bands over the rest of the weekend – **Friday 3rd & Saturday 4th** - will provide an atmosphere of festivity.

*Pending funding - a screen on Bedford Square could show televised coverage of the Jubilee events in London, enabling those who are isolated to be supported and to be among friends watching this special occasion. We can also potentially stream coverage of the Beacon live to the town centre for those who cannot go to the Pimple.

Concept

The concept would be to create 'nostalgia' zones to create the feel of a big town party.

We would be looking to utilise Bedford Square, Guildhall Car Park, Town Hall, St. Eustachius Churchyard, Bank Square Car Park and space outside the Rest Rooms.

There will be no road closures.

Details of Jubilee Gala Day (2nd June only)

River of Hope Pageant: Delivery partner will be The Lions Club of Tavistock to oversee contact with schools and manage pageant on the day.

- **Updated budget of £1,000** (vice £3,000) is for eco-friendly white cotton bunting which we will send into schools for them to decorate on a theme, reducing need for workshops. These will be attached to two poles for the street parade. Cllr. Mann & Tavistock Lions to coordinate Pageant & Churchyard installation.

Bedford Square: Create a British Street Party scene with trestle tables down the middle, bunting, stage with Vintage bands throughout the day.

Cream teas (Mime), strawberries, coffee/tea van (Black Sheep Brew), Eversfield BBQ, World Foods (Taylors) and Pimms/Prosecco bar will all be located in this area.

There will be a wooden sign in the Square with the various zones signposted on it

Guildhall Car Park – Create a 50's Brighton scene with sand pits, deck chairs, Punch & Judy Show, candy floss, 50's singer, peephole photo board, local car club joining with cars.

Churchyard – Children’s zone with traditional games such as Coconut Shy, Splat the Rat, Hoopla. Bubble performances and face-painting plus an old-fashioned sweet stall.

Around town - There would be 2 models dressed in couture art dresses with memorabilia of the 50’s and 60’s.

Bank Street Car Park – Carnaby Street scene using a 8m x 4m marquee with a seating zone with 70’s coffee tables, chairs, 70’s bar, record player where we encourage people to bring their old vinyls to play.

Town Hall – we have confirmed the Tea Dance Company leading it. The Town Hall would be set up with bunting, vintage crockery and Mime will run a Vintage tea- room for the day.

- Tickets could be sold for this to pay for the Tea Dance company @ £1,100.

Visitors would be encouraged to dress up and then a best dressed competition could be judged later in the afternoon.

The Robey Trust have offered to operate Cream & Steam trailer rides.

Delivery Partners

- Tavistock District Chamber of Commerce
- Miss Ivy Events
- The Lions Club of Tavistock
- The Robey Trust
- West Devon Art Workshops

Funding | Cost Analysis

Money Committed	By Who	
£5,000.00	Tavistock BID	
£5,000.00	Tavistock Town Council	
£2,499.00	West Devon Borough Council	
	Total Funding to date	£12,499.00
Costs		
£9,215.00	Total Costs – see breakdown below	
£2,500.00	Estimated in kind costs - TTC	
	Total Costs to date	£11,715.00
Additional Costs Pending Funding		
£8,000.00	Screen – Thurs/Fri/Sat – fully managed	
£990.00	Security	
		£8,990.00

Cost breakdown - Estimated Total Costs £9,215.00 (VICE 15,515.00)

Health & Safety			
Stewarding Pageant (x 8)	0.00	Tavistock Lions Club	
Stewarding Jubilee Day (x 2)	200.00	Miss Ivy Events quotation	
Stewarding Friday/Saturday (x 2)	200.00	Miss Ivy Events quotation	
Total Health & Safety			400.00
River of Hope Pageant			
Materials	1000.00		
Total River of Hope			1000.00
Bedford Square			
Use of Square Full – Thursday	0.00	Tavistock Town Council	
Stage	300.00	For weekend	
Bands & Entertainment Thursday	880.00	Includes singer for 50s zone	
Marquee Hire	0.00	Tavistock Town Council	
Tables Chairs	400.00		
Props	250.00		
Total Bedford Square			1830.00
Town Hall			
Town Hall Thursday	0.00	Tavistock Town Council	
Tea Dance specialists	1100.00	Includes 7 dancers	
Props	250.00		
Total Town Hall			1350.00
Guildhall Car Park / Rest Rooms			
Use of Car Park Thursday	0.00	Tavistock Town Council	
Deck Chair Hire (x 40)	150.00	Weekend Hire, move to Bedford SQ	
Props	250.00		
Total Brighton Scene			400.00
Churchyard			
Rainbow Gecko (Bubbles)	470.00		
Punch & Judy	250.00		
Traditional Games	400.00		
Total Kids Zone			1120.00
Bank Square Car Park			
Props	250.00		
Marquee Hire	300.00		
DJ	200.00		
Tables & Chairs	50.00		
Use of Car Park	0.00	West Devon Borough Council	
Total Carnaby Zone			800.00
Other weekend costs			
Art Models Thursday	500.00		
Use of Square Half – Fri/Sat	0.00	Tavistock Town Council	
Bands Friday	635.00		
Bands Saturday	350.00		
Marketing	500.00		
FCC Street Cleaning	150.00		
Van Hire	180.00		
Total			2315.00