

**Minutes Tavistock NDP Steering Group Meeting****Wednesday 10th January 2024 5.30pm****Tavistock Town Council Chamber****Steering Group members attending**

Ursula Mann, Cllr & Chair  
Pete Squire, Cllr  
Stuart Honey, Secretary  
Dr Sharon Gedye (SFHEA)  
Kit Harbottle  
Gemma Loving  
Janna Sanders, BID Manager  
Ian Wright

**Others attending**

Stuart Todd, Project Manager  
Jeff Moody, Cllr  
Paul Ward, Cllr

**Apologies Steering Group members**

Julu Irvine, Cllr  
Trevor Munro, Cllr  
Sue Spackman

**Apologies others**

Anne Johnson, Cllr  
Bev Moody, Cllr

This evening we welcomed back Stuart Todd to present to us the draft policy proposal document. We thank him for his hard work, enthusiasm and overall support. His knowledge and insight have been invaluable for the group in preparing the policy document over the last six months. We also acknowledge the continuing support of TTC councillors, two of whom were able to join us at the meeting today.

**1/ Review of previous minutes**

Approved.

**Action points** noted from previous meeting.

Group photo to be arranged by Ursula Mann, as soon as possible. This will be included in the Policy Plan Document. Local media updates (e.g. Tavistock Times Gazette, Moorlander) about consultation events to public on plan (Reg 14) to be undertaken during February by Stuart Honey.

## **2/ WDBC Joint Local Plan 2024 Update – including NPPF changes Ursula Mann**

West Devon as part of the wider JLP 3 authorities has a joint 5.39 Housing Land Supply. (<https://www.westdevon.gov.uk/your-council/council-plans-policies-and-reports/policies/planning-policies/plymouth-and-south-0/5>)

The JLP allocations in Tavistock are available for development as allocated sites regardless of whether there are consents upon them. Therefore, if the steering group wanted to allocate land for housing in the plan, this would be in addition to land already set aside for housing development. There is one site left on Plymouth Road currently, within the existing Joint Local Plan, that has been allocated but where planning permission has lapsed. The policies in the Tavistock Neighbourhood Plan once Made would be material consideration in any planning application in the NP area including those allocated in the JLP.

The steering group considered whether the changing scene in planning required a change in approach towards allocation and agreed to continue with the plan without allocating land at this time. Focusing instead on moving the plan forward so the local community will have the opportunity to have their say, to shape and influence through the Neighbourhood Plan as drafted, any new permissions coming forward following the making of the plan.

**Steering Group unanimously supports continuing with the current plan, without additional land allocation.:** Proposed Kit Harbottle, seconded Stuart Honey.

## **3/ Draft Design guide – Gemma Loving**

This has now been submitted for the SG to review. Gemma Loving has taken the lead assessing the work undertaken by Simon Hargreaves from AECOM. The resulting document is thorough and detailed.

**Action:** all SG members to read through document carefully and submit any comments direct to Gemma (cc email to [tavistockplan@gmail.com](mailto:tavistockplan@gmail.com)) by **Saturday 13<sup>th</sup> January 2024**

Suggestions should focus on adding value to the guide ensuring that our 'local Tavistock knowledge' permeates the document, particularly the code portion because this is what planners will consider when looking at applications thereby informing plans for any future development. SG members, who take particular topic leads, should focus on how the guide references matters in their topic areas e.g. 'through travel routes' between housing developments, green spaces/green corridors and heritage.

## **4/ Draft Plan Document - Stuart Todd**

Opportunity for the SG to comment on the plan and to fill in any gaps highlighted in the draft document, before submission to Tavistock Town Council before Reg 14 public consultation from February 2024.

**Action: SG to submit any additions/comments by Monday January 22<sup>nd</sup> 2024 ahead of presentations to TTC at the end of January/beginning of February 2024.**

**Specific tasks:**

- Description of businesses in town centre – Janna Sanders

- Brief overview/description of other retail, commercial, business/industry parks around Tavistock - Stuart Honey
- Clarification of views – Ursula Mann
- Review of 1.2.2 The Plan Area’s Summary Characteristics – Kit Harbottle
- Images to illustrate the plan document – Stuart Honey and Ursula Mann

Key aim is for SG members to ensure the document is ‘localised’, e.g. uses the right language; has the insight and perspective of those who live and work in and understand the nature of Tavistock – attention given to understanding the importance to the community of designated green spaces, heritage assets and community facilities in the town as referenced in the plan.

### **5/ Strategic Environmental Assessment (SEA)**

As part of the process of the development of the neighbourhood plan, as laid out in the Localism Act, SEA screening is to be undertaken.

**Steering Group unanimously approves commissioning of AECOM to undertake the work as part of the Technical Support Package authorised and awarded by Locality to TNDP.**

Proposed Stuart Honey, seconded Ian Wright.

### **6/ Reg 14 Consultation public events February – March 2024**

See separate document: ***Proposed Schedule Reg. 14 Consultation*** for allocation of SG members who will be attending/presenting at the events during February and March.

### **7/ Steering Group meetings**

For now, this is the last steering group meeting in its current format – Ursula Mann thanked SG members for their hard work and dedication and this was reciprocated with a vote of thanks to the Chair for leading the group with such energy and enthusiasm.

The meeting adjourned at 7.10pm.

Stuart Honey, Secretary January 10<sup>th</sup> 2024