

WORKS DEPARTMENT

MONTHLY REPORT from 14.07.2016 to 29.08.2016

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Properties:

- **Butchers' Hall Repair & Restoration works.** Restoration work is now advanced on Butchers' Hall with all slates and windows removed and underside timbers being scraped and cleaned. Slating is under way with works progressing to schedule. See photographs of Butchers' Hall roof repairs below:-



- **Museum/Court Gate.** Parapet stonework has been inspected. Awaiting report from specialist reference large crack found in stonework.

Looking ahead:

- New cemetery soak-away and re-surfacing of tracks and paths originally anticipated to be completed by the end of October 2016, now planned to be completed by end of December 2016.
- Specifications completed for the work following on from survey of Cemetery Chapel, Cemetery Lodge and the Cemetery office - scheduled for spring/summer 2017. Awaiting General Manager's advice.

Maintenance:

- **On-going programme of equipment maintenance and replacement.**
- **Play Parks** - New galvanised balls fitted to red dragon in children's play area in The Meadows. Awaiting replacement spring for Donkey Rocker in The Meadows play park.
- **Pannier Market surround** - Order raised for Units 1 and 2 Pannier Market area - alterations works for new tenants. Work to commence 5th September 2016.
- **Trees** - various tree work carried out by works depot staff reference lifting of trees and clearing debris. A number of decayed trees removed from Bishopsmead play park area. A total of 9 trees in the Meadows, Pearce's Meadow and BMX track ear-marked for removal because they are dead, diseased or dying - now complete. In addition

work will be taking place on the Tree of Heaven in the grounds of Betsy Grimbal's tower. (end of September 2016)

- **Benches** - the bench register is complete 100B complete and tagged for easy identification.

Looking ahead:

- Equipment ordered for Whitchurch/Courtlands gryo spiorol.

Land Management:

- **All routine land management tasks carried out** (refer to activities list)
- **Whitchurch Down Management Plan 2016-2020** - currently being drafted
- **Britain in Bloom** - Plymouth Road Cemetery has been entered under the 'In Your Neighbourhood' category and judging takes place on 14/07 - awaiting Judge's results.

Looking ahead:

- Bannawell Park - contractors will start work on inspecting the culvert - awaiting report.

Cemeteries:

- 3 internments (1 green burial, 1 coffin and 1 ashes)
- Updates to Cemetery Rules & Regulations - completed
- Temporary repairs to potholes - on-going
- The Green Burial section has now been cut
- On-going inspections of gravestones
- Awaiting external audit on the life expectancy report on the cemetery
- Bat inspections carried out to all building in cemetery
- Cemetery Walkabout - Monday 12th September 2016

Projects:

- **Sensory Garden/Petanque project** on-going.

House-keeping/other:

- **Training** - Manual Handling training for all departments 20th September 2016
- **Pesticides Course** - a staff member is booked on this course on the 6th and 7th September 2016