

AGENDA ITEM NO 8

**TAVISTOCK TOWN COUNCIL
TUESDAY 15th SEPTEMBER 2020**

**BRIEFING NOTE
WEBSITE ACCESSIBILITY REGULATIONS**

1. BACKGROUND

- 1.1 This report is prepared pursuant to, and to be read in conjunction with, that of the Assistant to the Town Clerk as considered by the Budget and Policy Committee on 8th September, 2020.
- 1.2 Those in attendance at that Meeting will recall that it was agreed Council should have the opportunity to consider both the associated
 - a) Website Accessibility Statement;
 - b) (improvement) 'Road Map'.

2. THE CURRENT POSITION

- 2.1 Attached at Appendix 1 is the draft Accessibility Statement for the Council setting out, amongst others, factors such as compliance, alternatives, reporting arrangements and related matters.
- 2.2 Attached at Appendix 2 is a good practice plan (or 'road map') which shows how the Council plans to narrow the 'accessibility gap' and improve compliance going forward.
- 2.3 The foregoing documents are underpinned by the extensive testing undertaken to date and future testing and improvement programmes previously identified.
- 2.4 As indicated in the prior report the Council has statutory obligations in this connection.

3. NEXT STEPS & RECOMMENDATIONS

- 3.1 The foregoing documents provide an account of both the current position and near term improvement journey. To a certain extent they therefore represent 'living' documents which will evolve as circumstances change. It is therefore:

Recommended that Tavistock Town Council

- a) Endorse and adopt the draft Website Accessibility Statement and 'Road Map'; the Statement to be published on the Council website;
- b) Authorise the Assistant to the Town Clerk to undertake routine and administrative updates to the above documents and such consequential (non-major) monitoring and changes as necessary to improve compliance with the Regulations.

**CARL HEARN
TOWN CLERK
SEPTEMBER 2020
TAVISTOCK TOWN COUNCIL**