

TAVISTOCK FARMERS' MARKET ASSOCIATION

ANNUAL GENERAL MEETING 28 JANUARY 2017 BEDFORD HOTEL, TAVISTOCK

Present:

Pammy Riggs (Chair), Jeremy Rickeard (Vice Chair), Malcolm Morrison (Treasurer), Robert Rogers (Secretary), Liz Whitwell (Manager), Councillor Julia Whitcomb, Charlotte Hill, Alan Elias, Chris Styles-Power, Sarah Styles-Power, Claire Mundy, Jennie Beardsley, Will May.

Pammy Riggs welcomed everyone to the meeting.

1. Apologies & Resignations

Apologies were received from Vicky Rogers, Sally Harvey, Dave Johnson, Marilyn Johnson, John Dixon, Pam Withe and Linda Burgess. Liz Whitwell took the minutes of the meeting.

Julie Poole and Carl Myott have left the market and so have resigned from the Association.

2. Minutes of the last AGM 28 Jan 2016

The minutes of the last meeting were signed.

3. Matters Arising from the minutes of the last AGM

- a. Add fee to alcohol sellers to cover license – done
- b. Competition hamper – done. Very successful, will repeat
- c. Pre-orders / card payment – not a priority for the year, may revisit in future.
- e. Allowed produce – new people coming to the market have specific items which they are allowed to sell.
- f. Advertising banner displayed at town hall – cost of £30 per market deemed too high by steering group.

4. Annual Reports:

i. Chair's Report.

Pammy reported that the market is going well. There are a few issues with storm configuration and the state of the stall covers but the steering group is trying to make it better. All producers are automatically members of the Association and are welcome to join the steering group. We hope to have around 8 people – please feel free to volunteer if you'd like to join. We are organising publicity this year.

ii. Treasurer's Report. Malcolm Morrison distributed the Profit and Loss Statement and Balance Sheet.

As of 31.10.16

Deposit Account £4,431.25

Current Account £2,693.62

We think we need £5,000 to renew the stalls. Finances are more stable now that producers pay when they are unable to attend (after their 2 holiday periods). Comments and questions were invited but there were none. Malcolm advised that he is willing to

continue as Treasurer for 1 more year, after which he will stand down. All thanked Malcolm for his work.

iii. Manager's Report. Liz Whitwell had distributed her report prior to the meeting and invited comments and questions. There were none.

5. Election of Officers of the Steering Group

The entire committee resigned. Volunteers were requested to join the steering group, there were none. All previous members of the steering group were willing to stand for election. Will May thanked all members of the steering group for their work in running the market and proposed that the steering group be re-elected en bloc. This was seconded by Chris Styles-Power and voted for unanimously.

Pammy Riggs – Chair

Robert Rogers – Secretary

Charlotte Hill

John Dixon

Jeremy Rickeard – Vice Chair

Malcolm Morrison – Treasurer

Sally Harvey

6. Association Membership

Pammy stated that all traders are automatically members of the Association, and that it's also important to include members of the community. She suggested that we invite some of our regular customers to join, for a lifetime membership fee of £1. This would not be an onerous task, we would only ask that they try to come to the AGM and give us their opinions from time to time. Several producers thought this was a good idea and could think of customers who they could ask to support us in this way. Chris Styles-Power requested some printed information which he could pass to his customers about this. After discussion it was decided that this was not necessary. Anyone interested should contact Liz at info@tavistockfarmersmarket.com. Chris Styles-Power commented that complacency kills markets and this was a good way to listen to our customers.

Post meeting note: Liz will add this to the next producer and customer newsletters.

Councillor Julia Whitcomb said that she was able to receive feedback on behalf of the council, just let her know if we have any complaints. Pammy thanked her and the Council for their support of the Market, and Liz highlighted a current problem with the electricity supply.

All thanked Liz for her contribution to making the market viable again.

7. Business notified by Members for discussion:

Chris Styles-Power raised the cost of stall erection. A discussion followed about the costs of running the market and it was agreed that the steering group would continue to monitor all costs closely.

8. **Date of next AGM 27 January 2018**

Signed

Date