

TAVISTOCK TOWNSCAPE

Supported by

Development Stage

Approved project details

Project Progress

Project	Initial Meeting with PM	Pre-application submitted	Pre-application checklist	Architect selected	Contractor tendered	PP Obtained	Application Submitted	Project approved	Change Requested	Change approved (HLF)	Budget	TTHI Contribution	Status	Planned Start on site	Planned End Date	Actual Start Date	Actual End Date	Claimed to Date	% Claimed	Progress	Action / Comments	
Critical Projects																						
1	Butchers Hall (Old Auction Rooms)	Y	Y	Y	Y	Y	Y	Y	Y	Y	£309,223.39	£188,969.67	In progress	Apr-16	Aug-16	09/05/2016	24/10/2016			On target	HLF Approved delay of 6 months to secure GD LEAF funding -GD LEAF Grant now approved. In accordance with revised timescale work commenced May 2016 - contract on target and within budget. Press release issued, acknowledgement signage erected , heritage skill days programmed. Note: £339,682 original budget (actual project cost £309,223.39)	
2	Pannier Market										£ 502,460	£ 282,000	Not yet started	Mar-17	Oct-17						On target	Pre contract cost estimates complete. On-going consultation with traders via Town Hall and Pannier Market Consultative Group. Open consultation held with traders in Town Hall on 19th May 2016 to discuss options around decanting upto full occupancy. Out of 50 traders in attendance, all unanimously voted to remain within the PM during construction works when viable. Design team procurement advert submitted on Contracts Finder in w/c 01-08-16 - deadline for responses 18 -08-16 and selection 19-08-16.
Priority Projects																						
1	2 Market Street - Ward & Chowen	Y	Y	Y							£ 87,685	£ 59,000	Not yet started		Jun-17						On target	Building Surveyor appointed. Asbestos survey carried out on 19-07-16.
2	3 Market Street - Bookstop	Y	Y	Y	Y						£ 33,187	£ 26,000	Not yet started		Jun-17						On target	An alternative surveyor is now being sought due to the ill health of the one originally appointed. Some emergency repairs carried out to conservation standards recently to stop rainwater ingress into shop.
3	1 Church Lane	Y	Y	Y	Y	Y	Y	Y			£208,447.41	£135,005.35	Not yet started	Sep-16	Mar-17						On target	Conditional grant offer issued by TTC on 29-06-16 and subsequently accepted by applicant. HLF approval received. TTC has requested clarification on outstanding issues relating to grant conditions, including applicant's funding, recoverable VAT and a planned maintenance programme. Note: £148,456 original budget (actual project cost £208,447.41)
4	81 West Street - (NHS Chemist) Day Lewis Pharmacy	Y									£ 93,016	£ 65,000	Not yet started	2017							On target	Owner expressed interest in progressing in 2016. New PM re-engaging with owner
5	9 West Street - Ganges	N									£ 43,967	£ 32,000	Not yet started	2017								HLF agreed deletion from scheme - budget moved to 'unallocated budget'. Owners response deadline 11th January
5	10 West Street - Salvios (Hairdressers)	Y	Y	Y							£ 42,885	£ 31,000	Not yet started		Mar-17						On target	Schedule of works and drawing received from leaseholder's surveyor on 19-07-16. To be reviewed by PM and Conservation officer prior to submission of LBC.
7	6 King Street - Kebab Shop	N									£ 31,000	£ 31,000	Not yet started	2017								HLF agreed deletion from scheme - budget moved to 'unallocated budget'. Owners response deadline 11th January
8	76 West Street - Bryants	Y									£ 83,410	£ 61,000	Not yet started	2018							Under review	New PM re-engaging with owner to assess intent to make progress
9	Kingdon House	Y									£ 49,682	£ 30,000	Not yet started	2018							On target	Detailed budget estimate for works complete. Applicant has requested a Grant Application, to be considered for approval in principle, to then seek additional funding streams. New PM to meet with Trustees on 9 Aug.
Unallocated budget																						
	Previously 9 West Street - Ganges										£ 43,967	£ 32,000										
	Previously 6 King Street - Kebab Shop										£ 31,000	£ 31,000										
Reserve Projects																						

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r1	3 King Street											£ 55,825												
r2	5 Market Street											£ 33,271												
r3	Masonic Hall											£ 25,260												
r4	2&3 Drake Street											£ 14,633												
r5	27 King Street											£ 58,872												
r6	2 King Street											£ 43,486												
r7	3 Pym Street											£ 26,366												
r8	1 & 2 Bedford Square											£ 55,545												
r9	4 & 6 North Street											£ 39,004												
r10	18 West Street											£ 19,331												
r11	19 West Street											£ 29,847												
r12	20 West Street											£ 27,683												
r13	21 West Street											£ 29,235												
r14	22-23 West Street											£ 42,236												
r15	24 West Street											£ 23,854												
r16	25 West Street											£ 32,600												
r17	67 West Street											£ 27,001												
r18	69 West Street											£ 50,060												
r19	70 West Street											£ 33,747												
r20	72 West Street											£ 46,383												
r21	73 West Street											£ 84,834												
r22	Guildhall											£ 144,174												
Public Realm Projects																								
	Guildhall car park											£ 154,000	£ 154,000	Not yet started	16/17/18								TTC to procure preliminary design works in conjunction with Guildhall scheme proposals post TTC approval. (separate project costs)	
	Pannier market surrounds											£ 100,000	£ 100,000	Not yet started	2017						On target		Anticipated that this project will closely follow on from the Pannier Market project.	
	Market street											£ 60,000	£ 60,000	Not yet started	Jun-16						Under review		Discussions with DCC proceeding with a view to identifying surfacing options that might be acceptable to both Heritage and Highways interests.	
Complementary Initiatives																								
	Heritage Open days										Y	£ 1,000	£ 1,000	In progress	Oct-15	Oct-19						On target		Comp Initiatives review approved by HLF. Butchers' Hall tours confirmed for 10.00 - 11.00 a.m. on 8 & 9 September 2016.
	Tavi Story Digital Project										Y	£ 21,700	£ 21,700	In progress	Jan-15	Dec-16						On target		Phase 1 Story of Tavistock complete. Two submissions judged on 12/05/16. £1,500 prize money awarded. To review process for Phase 2/3.
	THI Website										Y	£ 3,000	£ 3,000	In progress								On target		New PM to update and add new links.
	Info leaflets										Y	£ 1,500	£ 1,500	In progress	Dec-16							On target		Shop front leaflets - new PM to resume work on this initiative.
	Tavistock architects workshop										Y													Removed- approved by HLF under Compl Initiatives Review
	Heritage skills training										Y	£ 15,000	£ 15,000	Not yet started								On target		Two half-day skills sessions incorporated into tender for Butchers Hall. Further sessions to be planned for 1 Church Lane (Sept 2016 - Mar 2017)
	Craft open day										Y	£ 4,000	£ 4,000	Not yet started								On target		Comp Initiatives review approved by HLF. New PM to organise.
	Tavistock Abbey Conference										Y													Removed- approved by HLF under Compl Initiatives Review
	Travelling exhibition										Y													Removed- approved by HLF under Compl Initiatives Review
	Railings project										Y	£ 13,500										Under review		Proposed to become 'reserve' project as part of the Annual Action Plan. To be approved by HLF

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	Energy Efficiency best practice										Y	£ 2,500	£ 2,500	In progress	Jul-15						On target	Warmer Bedford Cottage project Winter 2016 - new PM to resume work on this initiative.
Project Administration																						
	Project Manager appointment																				New PM appointed on 18-07-16	
	Project Manager handover																				Handover day 14-07-16	
	Project Governance (manual/processes)																				15-07-16 - Draft THI Grant Progress and Claims Form, checklist, flowchart and associated documents received from DR and now under review prior to being finalised.	

£ 2,879,377 £ 1,366,675

£ 876,144 £ 606,675

Y
N

Not yet started
In progress
Complete

On target
Under review
Significant issues