

ADENDA ITEM 8i**General Manager's Overview****MONTHLY REPORT****Jan/Feb 22****Council Project based Summary****Cost Code 109 4823 Guildhall Refurbishment**

A programme has been agreed with the principal contractor and sub-contractors re: completion of outstanding works and snagging, with an agreed completion date of end April 22.

Butchers Hall external works

The infrastructure has been inspected with the principal contractor and it has been agreed that the scaffolding will be removed in March 22. Localised re-pointing works on this lower elevation will then be commissioned.

Town Hall external works

The tender process has been delayed for several reasons. The enveloping rectification works above the Mayors Parlour will be prioritised in Feb 2022 with tenders being advertised by end March 22.

Guildhall toilets provision

A programme of works has been agreed with RM Builders, which includes an internal/external redecoration of the toilet provision, replacement of some sanitary ware, repairs to the RWGs, installation of bike racks and resurfacing comparable to Guildhall car-park, planned to start in April 2022 subject to agreement with the landowner. On-going discussions are being held with WDBC regarding the cleaning contract and monitoring arrangements for the asset.

Community based Summary

Partnership working is ongoing with Tavistock BID regarding the installation of Christmas lights, hanging baskets, Britain in Bloom and Dickensian Evening (revised date 2nd Dec). A meeting will be arranged between partners to discuss arrangements for 2022 specific to costs, resource implications/transparency and safety for the above activities.

Discussions are ongoing with WDBC regarding a partnership approach relating to dealing with street furniture repairs/replacement and the development of play facilities at Bannawell with a meeting planned for week commencing 28th February to finalise arrangements (post Full Council).

Operational Update

- Market Road boundary wall and foundations: a further survey has been undertaken for areas previously not covered by the original report. An allocation of 10K is required to commission the next stage re: design work. Ancillary to this, arrangements are being considered specific to flood defence for the Pannier market and adjoining buildings on Market Rd, comparable to the arrangements on the Guildhall Complex.
- invitations for quotations will be advertised for the resurfacing of Market Road and re-line marking, from the exit to the Pannier Market to Abbey Bridge junction, return in March, process delayed pending a report on all capital works outstanding for review and prioritisation by Council.
- The biennial arboricultural tree survey tenders will be opened and assessed week commencing 28th February. The breakdown includes a walk-through assessment of all of TTC tree stock, a detailed report on ash die-back and a bespoke report for the Honour Oak.
- Reference museum dry rot/settlement treatment, internal and external remedial works and structural repairs within the museum, the design work for the temporary and permanent structural alterations has been completed. The next stage is to seek consents and develop the wider brief for tendering and subject to the capital works review by Council. Separate to the above, a contract will be let shortly to replace the RWGs to the museum and Subscription Library, as per planning consents granted, tender submissions to be reviewed week commencing 28th February.
- Discussions have been held with SWW regarding essential programmed works located at the main entrance to the Meadows, adjacent to West Bridge. These works will be carried out between 7th March and 18th March, with only pedestrian access maintained.
- Further discussions were held with DCC regards to the siting of a Community LFT testing van with agreement reached to use Bedford Square on specific days.
- A risk survey has been commissioned for the 11th March with our insurance brokers, WPS.
- The Public Spaces Protection Order signage has now been installed in the Meadows.

- Discussions are being held with Pannier Market perimeter tenants regarding potential ascetic improvements.
- TTC are liaising with the tennis club re: imminent plans/arrangements to resurface courts 1 and 2.
- Repairs to the boiler system in TCOs have been completed but it is anticipated that the boilers will need to be replaced before the winter, estimated cost 25K.
- The transition process has been implemented for the Community and Compliance Officer, with primary focus on cemetery training, tree mapping and utilities tendering.
- The General Manager will be spending a day reviewing risk management with the Councils insurance broker in March.

Yours Sincerely



Wayne R. C. Southall MBA (Open) BEng (Hons) Dip NEBOSH
General Manager