

AGENDA ITEM 8i**General Manager's Overview**
MONTHLY REPORT APRIL/MAY 23
Council Project based Summary***Guildhall Refurbishment***

Project update:

- A programme for completion of the outstanding main build capital works has been agreed, Oct 23 as the target date for sign off, with contractual monies withheld until final handover.
- Detailed extensive discussions are on-going specific to current and future partner arrangements. An element of this process includes managing and advising partners on co-occupation requirements, re: Management Regs (co-operation and co-ordination) relating to the current operating practises regarding shared occupancy responsibilities as well as reviewing in the round the approach specific to building operating costs e.g. service contracts/utility expenditure.

Market Road retaining wall

Project update:

- The contract has been let to AD Williams for the sum of £286,533.00.
- On 27th March 23 contract documents were signed and a Pre-Start Meeting was held. Following on from this the necessary additional due diligence updates have been carried out specific to insurance and Construction Phase Health and Safety Plan.
- Positive meetings have been held with the Environment Agency specific to the Flood Risk Activity Permit which was submitted on 29th March. On receipt of the revised cofferdam design, it is anticipated that the FRAP should be received by week commencing 29th May. Specific to the cofferdam design, the methodology has been modified due to the uneven topography of the river bed which will mean that Market Rd will be closed for a week during 9am-4pm, either week commencing 5th June or week commencing 12th June, while 220 tonnes of stone is loaded into the river.
- AD Williams are taking possession of the site from 30th May, which will include installing fenced compounds on both sides of the road from Eastgate Café up to the vehicle entrance of the Pannier Market.

Guildhall toilets provision

Project update

- A detailed quotation for the refurbishment of the Guildhall toilets should be received by 26th May 23. This will form the basis of discussions/negotiations around shared funding specific to facilitating the potential transfer of the asset, to ensure it is in a suitable condition at the point of handover.

These negotiations will also include seeking reassurances around WDBC's arrangements specific to management oversight and controls in relation to cleaning regimes.

Town Hall external works

Project update:

- The contract has been let to RM Builders for the sum of £225,834.86.
- Start date 22nd May, completion date 29th September 23.
- Refer to Budget and Policy Committee, Tuesday 23rd May 23, Agenda Item 9 for detailed update.

Bannawell play provision

Project update:

- The consultation and procurement process have been completed and on receipt of funding, the contract will be let with the aim to complete installation by Nov 23 specific to the specified works.
- The S106 grant application has been submitted and a 'without prejudice' offer has been made to the preferred supplier, subject to grant allocation. Considering the views of consultees, the scheme's budget has been revised from £75,000 to £85,000, increasing TTC's contribution by £10,000.
- Post completion of the scoped works, the Council will work with community partners to further enhance the facility, e.g. boundary wall mural/surfacing and access improvements/natural hedging.
- Discussions are on-going with DCC re: drainage/flooding issues.

Upgrade of lightning conductors

Project update:

- Re: Town Hall and Duke Street lightning conductor upgrades, this contract is now work complete and the system has been fully tested.

Museum Structural Works

Project update:

- The contract has been let to AD Williams for the sum of £59,984.00 plus contingencies.
- A Pre-Start Meeting was held on 23rd May 23 and the agreed start date is 19th June 23, with a 10-week contract programme anticipated.
- Preparatory arrangements are being implemented with Tavistock Museum to allow for AD Williams to safely and efficiently take possession of the site, while the museum operate from under Court Gate Arch.

Operational Update

- The schedule for bus shelter replacement has been implemented and should be completed by the end of the summer, with the installation of the sedum living roofs starting end of April. Early June, a meeting will be held with Fernbank Advertising to discuss aspects pertaining to installation/design in relation to some of the locations.
- Discussions are being held with architects/contractors specific to reasonable wear and tear/warranties in relation to resin degradation in Guildhall car-park.
- Ongoing discussions are being held with BID, Tavistock Lions, Tavi Fringe and Tavistock Pride about various up and coming events during the summer months that TTC are involved with supporting in different ways as a partner organisation. This includes how TTC can support BID with the installation arrangements for free town wi-fi.

Yours Sincerely



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