

**TAVISTOCK TOWN COUNCIL
WORKS DEPARTMENT REPORT
November 2024**

1. Works Department

Property Maintenance

The Works Manager has met with one of the leaders of the Scouts to discuss ongoing concerns they have regarding loss of water pressure and a suspected leak. The Works Manager is looking into a leak detection test to identify the location of the leak.

Remedial repairs following the EICR and emergency light testing in the Pannier Market, Market Road Cottages and Guildhall have been commissioned.

Replacement CO2 Detectors has been installed in the Drake Road boiler room and Market Road Cottages.

Minor slate repairs were required on one of the Market Perimeter Shops.

The St Eustachius Church Clock was serviced with no repairs required.

Works previously reported on that are still ongoing: A Duke Street commercial property toilet redecoration, repair to the rear window on Butchers' Hall.

Grounds Maintenance

The Works Department are currently undertaking essential hedge maintenance throughout our parks and open spaces.

Members of the team undertook the annual clean of the war memorial in the Guildhall Car Park, which included painting of the inscriptions. Whilst in the vicinity, a power wash of the car park and court gate arch was also undertaken.

Essential tree work has been undertaken on a dead Holly Tree in Courtlands and on the condemned Horse chestnut on the old railway bank, Mount Tavy Road.

The Works Manager has applied to the Devon Wildlife Trust regarding a scheme they have open for a "free tree" for local parks and open spaces. The Town Council have been awarded a Lime Tree which we hope to receive towards the end of the year ready for planting in the Meadows January. The Works Manager is currently sourcing other new trees for planting in the New Year.

The Town Council have received complaints from the public regarding dog bin waste missed collections. This is a service contracted out to West Devon Borough Council. The Works Manager has contacted WDBC and is awaiting a response.

A number of vehicles have been abandoned in Pixon Lane Open Spaces (SORN/untaxed/taxed) all of which have been reported to West Devon Borough for action.

Community Engagement

The Works Department have been working hard to install the town's Christmas lights in line with the earlier switch on date of Friday 22nd November. The Works Manager has ordered new lights for East End Stores in the Market Perimeter (previously this area did not have Christmas lights) and Tavistock BID have ordered new lights for Drake, again a new addition to the light schedule. It is worth noting three streetlights are out on the taxi rank and so it is likely these posts will not have motifs this year. It has been agreed the lights will come on 22nd November, with the official "switch on" scheduled for Dickensian Evening on 6th December. The lights will be on until 6th January between the hours of 3.30pm – 11pm.

As with previous years, the Works Department have been asked by St Eusctachius to collect, delivery and return trestle tables, stands etc. for the tree festival in the Church.

The Town Council Works Department was honoured to receive an award from the Royal British Legion on Armistice Day in acknowledgement of the work undertaken by it, over many years, for the maintenance of the War Memorial and surrounding area.

The Town Council have supported the Sensory Garden by loaning them track mats for their soil deliveries over the coming weeks.

Administration

The vehicle mounted MEWP has been booked for private hire in November.