

Town Hall Manager's Report (July 2018)

1. Bookings:

New Bookings: In general, bookings are still coming in as the Town Hall remains to be a reasonable and obliging events venue, within the Town. Since the last report, a total of **6** bookings have been confirmed.

Town Hall Event Breakdown: (18th June 2018 – 18th July 2018)

- Civic (e.g. Council Events) = 0
- Community (e.g. Dance Classes, sports etc) = 23
- Commercial (e.g. Weddings, Sales Fayres, Balls, Ceremonies etc) = 8

2. Events:

In-House Events: 40's night –The event proved to be a success, with the feedback being very positive. Despite the warm weather, everyone enjoyed live music and a two course meal.

EDGE Festival: The Town Hall played host to all the EDGE entertainers on Saturday 7th July. This provided to be an excellent facility to cool down and enjoy some refreshments from the Town Hall bar etc. A provisional booking has been made again for 2019

3. General Update:

South West Wedding Awards – We are pleased to have been nominated again from one of our previous wedding couples, to be in for a chance to win the 'Best Town Wedding Venue' in the South West award. Last year we reached the final and came close to winning.

Training: Both General Hands will be on a Cellar Management course on Wednesday 31st October.

4. Social Media update:

Facebook: 861 (increase of 5)
Twitter: 1,097 (increase of 8)
Instagram: 337 (increase of 9)

5. Licensing: No licencing issues have arisen in the last month.

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