

5. Newsletter

Following further consultation with the Tavistock BID Company and the Chamber of Commerce, it is anticipated that a new edition of the partnership Newsletter will be issued mid February 2019.

6. Councillor Car Parking Permits

Councillors who have responded to the e-mail requesting confirmation of their vehicle(s) details have been issued with a 2019 Parking Permit. If you have yet to respond, and would like a permit to use when on Council business, please now do so in order that a new Permit can be issued.

7. New Councillor Event

In view of the upcoming elections on 2nd May 2019 a New/Prospective Councillor event is being delivered in early March 2019. This is to provide information for anyone considering standing for the Town Council who would like to learn about the Council. Information regarding the event will be included in the Newsletter (as above), on the Town Council's website and in the local press in due course.

8. Council Chamber Bookings

Chamber bookings (not including Council meetings), from 10th December 2018 – 21st January 2019:

- 17 non-chargeable meetings (internal meetings, or a TTC representative attending on behalf of TTC, partner organisations or Mayoral events)
- 0 chargeable meeting/training session
- 0 training sessions (non-chargeable)

Anyone wishing to book the Chamber is asked to either telephone the Office on 01822 613529, or e-mail the Office (office@tavistock.gov.uk), to ensure the booking diary is kept up to date.

9. Property Units Update

There currently have no vacant residential or commercial properties.

- 10. General including ongoing activities in the Admin Office** – the Office continues to support the organisation across the range of Civic, administrative, financial and corporate activities.

11. Organisational Matters

Following the implementation of the General Data Protection Regulation (GDPR) processes within the organisation are continuing to be put in place. Councillors have had the opportunity to attend training, provided by the Council's Internal Auditor, so that they are aware of their responsibilities under this new legislation.

The Council's Insurers will shortly be undertaking a revaluation of the Council's properties.

Events for Mayor's Diary: The events up to December 2018 are posted on the Council's website.

Prepared by;
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