

Assistant to the Town Clerk's Report (May 2019)

1. Key Dates for all Councillors' diaries

Civic Service	Sunday 8 th September 2019
Remembrance Sunday Service	Sunday 10 th November 2019
Mayor's Christmas Party	Monday 16 th December 2019
Tavistock Civic Ball	Friday 24 th April 2020
Mayor's End of Term Party	Monday 11 th May 2020
Grants Presentation Evening	Thursday 14 th May 2020 (tbc)

Please make the necessary arrangements to ensure that you can attend these Civic functions.

2. Mayor's End of Term Party

More than 55 people attended the Mayor's End of Term Party, which was held at The West Devon Club on Monday 13th May 2019.

The fundraising event held at the event raised an additional £ 109 for the Mayor's Charity (Tavistock Area Children's Centre), making an overall total of £ 1,182.11 raised throughout the year, an excellent result.

3. Grants Presentation Evening

Ten local organisations/charities received their Grants cheques from the Mayor at the Grants Presentation Evening held on Thursday 16th May in the Town Hall.

Over 30 representatives from the organisations, plus 10 Councillors, attended the event which was enjoyed by all those in attendance.

4. Activity Log

CONFERENCE & TRAINING ACTIVITY LOG CIVIC YEAR 2018-2019 (COUNCILLOR ATTENDANCE) (16th April – 2nd May 2019)

DATE OF MEETING/ TRAINING SESSION	SUBJECT	LOCATION	ORGANISER	COUNCILLORS BOOKED TO ATTEND
No training events offered during this period				

5. Council Chamber Bookings

Chamber bookings (not including Council meetings), from 16th April – 27th May 2019:

- 13 non-chargeable meetings (internal meetings, or a TTC representative attending