

**TAVISTOCK TOWN COUNCIL
WORKS MANAGEMENT REPORT**

1. Works Department

Property Maintenance

Following the annual maintenance service visit, remedial repairs were required to the Town Hall Glasswasher machines which the Works Manager commissioned & works have now been completed.

The On Call service have been called to an ongoing fault in relation to the Town Hall / Duke Street Fire Alarm System of which the Works Manager has reported to the current service provider, engineer visit pending.

The internal redecoration to one of the Market Road properties has experienced delays due to significant damp within the property during the cold spell prior to Christmas. Works to rectify the issue include pointing to an area on one of the exterior walls which has failed as well as reviewing the loft insulation due to the extent of the moisture content in the attic space. Additional costs include heating the property to combat the damp concern.

The repairs to the St Eustachius' Church Town Clock have now been undertaken. The engineer assessed the problem with the movement / time keeping of the clock was caused by the pendulum and escapement becoming loose, causing the escapement to run through. The clock should now keep good time although it will be monitored and an annual service visit will be maintained.

Reference the property on Duke Street has previously been reported on as experiencing significant water ingress to the rear of the building, the General Manager and Works Manager are currently in the process of preparing the tender documentation for the required remedial repairs as per the lead Architects specification. The temporary repair undertaken prior to the Christmas break has been maintained and provided relief to the property.

Grounds Maintenance

The flooding at Bannawell Play Park previously reported on has subsided and as such the park has just been re opened to the public. Discussions with Devon County Council are on going with reference to the maintenance and ineffectiveness of the drainage system and works previously undertaken.

The General Manager and Works Manager are scheduled to meet with a range of play park providers over the coming weeks in reference to the Bannawell Play Park installation project.

Working in partnership with West Devon Borough Council and the Forestry Commission, Tavistock Town Council have been successful in the Urban Tree Challenge Fund application for the planting of 30 trees within the Meadows. This is a part funded initiative with a financial commitment of approx. £2700 from TTC. The trees which will be planted in February form part of the Council's ongoing commitment to planting throughout our green open spaces.

A meeting has been scheduled with West Devon Borough Council in connection with leisure provision.

The Works Manager has successfully completed the ROSPA Pay Park Inspection Training. Officers across the departments are scheduled to undertake a three-day First Aid at Work course at the end of January.

Events & Community Working Partnerships

In April 47 Commando have planned a charity event involving syndicates of marines marching from Plymouth to Ilfracombe via the Sustrans Coast to Coast route, part of that route involves walking through Tavistock.

An inflatable play company have requested the hire of the Meadows April/May.

Following the success of last years event, Dartmoor Velo has requested to book the Meadows once again for April 1st.

**REBECCA ROWE
WORKS MANAGER
JANUARY 2023**