

AGENDA ITEM No

MINUTES of the Meeting of the **PROPERTIES COMMITTEE** held at the Council Chamber, Drake Road, Tavistock on **TUESDAY** the **14th OCTOBER, 2014** at **6.30pm**

PRESENT Councillor Mrs S Bailey (In the Chair)

Councillors E Sanders, J Sellis, E Sherrell, B Trew

Councillor H Smith (Mayor)

Councillor Mrs A Johnson (Chairman – Finance & General Purposes Committee)

IN ATTENDANCE Town Clerk, General Manager, Assistant to the Town Clerk, Works Manager, Town Hall Manager

213. ELECTION OF CHAIRMAN

In the absence of the Chairman and Vice Chairman of the Committee nominations were invited for election of Chairman. A nomination was received and duly seconded in respect of Councillor Mrs S Bailey.

RESOLVED THAT Councillor Mrs S Bailey be appointed Chairman of the Committee for the Meeting.

214. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors Mrs M Ewings, C Rogers and Mrs J Whitcomb.

215. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

216. CONFIRMATION OF MINUTES

RESOLVED THAT the Minutes of the Meeting of the Properties Committee held on Tuesday 2nd September, 2014 be confirmed as a correct record and signed by the Chairman.

217. SERVICE REPORTS

The Committee received the following Managers' Reports:-

a) General Manager's Report

The Committee considered and received the Report (Appendix 1) of the General Manager.

Arising from consideration of the foregoing particular reference was made to:-

- i. The achievements of the Meadows Makeover Group on reaching a target for the provision of play equipment;
- ii. Appreciation to those involved in the preparation, delivery and cleanup of the Goose Fair;
- iii. Benefits which might accrue from the identification of how the existing software mapping system of the Council might add value to other Council activities.

In connection with (iii) above it was further

RECOMMENDED THAT - a Report be brought before the next round of Meetings regarding potential opportunities for enhanced utilisation.

b) Works Department Report

The Committee considered and received the Report (Appendix 2) of the Works Manager.

Noted That - reference was made to a successful Balloon Glow event. Additionally, in response to a Member's question, it was agreed that the Works Manager would review the possibility of providing a community notice board and report back to the next round of Meetings.

c) Pannier Market Report

The Committee considered and received the Report (Appendix 3) of the Market Reeve.

d) Town Hall Report

The Committee considered and received the Report (Appendix 4) of the Town Hall Manager

Noted That in the discussion arising from consideration of the above the work of staff and Councillor colleagues in delivering a successful Tea Dance on the previous Sunday was commended.

218. REQUESTS/OTHER ITEMS REQUIRING A DECISION

The Committee proceeded to consider the following requests/item requiring a decision.

a. Proposed Acquisition of Transit Van with Boom Lift.

The Committee considered the report of the General Manager in connection of the above (Appendix 5).

RECOMMENDED THAT –

- a. the Council authorise from Earmarked Reserves (depreciation of vehicle fleet) the purchase of a second hand transit van with boom lift (indicative value ranging from £8,500 - £12,000);
- b. The Marlift be retained for the duration of the Townscape Heritage Initiative up to and including year 3 (as the benefits of owning this access equipment for internal works when delivering the critical building projects might outweigh the receipt) and authorise the disposal, should it be appropriate, of the equipment thereafter at fair value.

219. CONSULTATIVE GROUPS

The Committee considered and received, for information, the Notes of the:

- a. **Town Hall and Pannier Market Consultative Group** held on 15th September, 2014 (Appendix 6)
- b. **Whitchurch Down Consultative Group** held on the 29th September, 2014 (Appendix 7).

The Meeting closed at 6:50pm

Chairman_____

Date _____