

AGENDA ITEM No 4(b)

- MINUTES** of the Meeting of the **PROPERTIES COMMITTEE** held at the Council Chamber, Drake Road, Tavistock on **TUESDAY** the **13th JANUARY 2015** at **6.30pm**
- PRESENT**
- Councillor C Rogers (Vice Chairman – in the Chair)
- Councillors E Sanders, J Sellis, E Sherrell, B Trew
- Councillor H Smith (Mayor)
Councillor Mrs S Bailey (Deputy Mayor)
- Councillor Mrs A Johnson (Chairman – Finance & General Purposes Committee)
- IN ATTENDANCE** Town Clerk, General Manager, Assistant to the Town Clerk, Town Hall Manager, Market Reeve
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324. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors Mrs M Ewings and Mrs J Whitcomb

325. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

326. CONFIRMATION OF MINUTES

RESOLVED THAT the Minutes of the Meeting of the Properties Committee held on Tuesday 25th November, 2014 be confirmed as a correct record and signed by the Chairman.

327. SERVICE REPORTS

The Committee received the following Managers' Reports:-

a) General Manager's Report

The Committee considered the report (Appendix 1) of the General Manager arising from which it was:

RECOMMENDED THAT Tavistock Town Council endorse the proposed single tender action for an Invest to Save Scheme for lighting in the Town Hall at a cost of £ 4,600 plus VAT

Noted that;-

- i. the General Manager confirmed progress reporting arrangements for major capital projects would be available for the full Council Meeting on 20th January 2015
- ii. any possible noise issues generated from proposed new play park equipment for near neighbours was anticipated to be minimal
- iii. concern was expressed regarding the levels of lichen and moss growing on the Town Hall, together the growing number of pigeons in the Town

b) Works Department Report

The Committee considered the report (Appendix 2) of the Works Manager arising from which it was

Noted that;-

- i. it was suggested that funding was available from English Heritage which might be appropriate for planned works to Betsy Grimbal's Tower which the General Manager would investigate
- ii. the General Manager confirmed that remedial works to a recently vacated Council property would shortly be completed
- iii. following the recent damage to Whitchurch Down it was reported that a derogation was being sought.

c) Pannier Market Report

The Committee considered and received the report (Appendix 3) of the Market Reeve

d) Town Hall Report

The Committee considered and received the report (Appendix 4) of the Town Hall Manager

328. MAJOR PROJECTS CAPITAL PROGRAMME – INITIATION & PROGRESS REPORTING ARRANGEMENTS

As indicated in Minute No 327(a)(i) this would be circulated prior to Council.

329. CONSULTATIVE GROUPS

The Committee considered and received, for information, the Notes of the:

- a. **Town Hall and Pannier Market Consultative Group** held on 10th December, 2014 (Appendix 5)

URGENT ITEMS

In the interests of expediting the business of the Committee the Chairman agreed to take the following item as a matter of urgency.

330. DOG CONTROL ORDER

Arising from a representation following the recent Boxing Day Hunt a discussion took place regarding the application of the above WDBC Order in respect of land in the ownership of the County Council.

RECOMMENDED THAT no action be taken.

The Meeting closed at 6.56pm

Chairman_____

Date _____